



## Message from the Executive General Manager



What an exciting time for research in the higher education sectors—All institutions have completed ERA Stage 1. Congratulations to all of you.

This is another huge milestone in the ERA process and the ERA team and I thank you for your support and assistance. It has been a relatively seamless start to the ERA 2010 process.

A short note on our Frequently Asked Questions (FAQs) on the website; we have recently received some calls about FAQs that don't appear to be correct. In all cases it seems the caller was looking at FAQs from 2009 which relate to the ERA 2009 Trial. Please ensure that if you have ERA FAQs bookmarked in your favourites that you are looking at the FAQs for 2010 the correct URL is <http://www.arc.gov.au/era/faq.htm>.

Thanks again for all of your support on ERA.

### Stage 1 Submissions

All universities have finalised their Stage 1 Submissions. The ARC will be working closely with institutions to complete Stage 2 of the Submission process.

***Institutions are not permitted to change their submission of outputs after 29 July.***

After 29 July, changes to an institution's submission of outputs are not permitted. This is to ensure that the ARC has adequate time to process the data before evaluation begins.

### What happens to your submission during Stage 2?

Stage 2 of the submission process allows the ARC to complete further verification of your submission data. Any potential issues identified (such as duplicate outputs) will be returned to you for resolution.

The presence of warnings with a certified submission does not reflect negatively on the institution and this information won't be provided to the Research Evaluation Committees. Warnings do not necessarily indicate a problem with the data and the ARC will not allow a submission to pass Stage 2 if it has any concerns with the data provided by your institution.

Once all errors and warnings have been identified and amended, you will then be required to upload a new submission file. Any time a new submission file is uploaded, it must undergo the Stage 1 and Stage 2 validation and verification processes anew.

## Repositories

SEER Manage Repository Testing continues to be available throughout the submission period. We encourage institutions to keep using it for testing purposes.

A patch was implemented in SEER on 9 June, which was expected to resolve some of the outstanding repository issues. Institutions have been requested to re-test all of their research outputs in SEER Manage Repository Testing. If institutions experience problems with their repositories, they are asked to please send an email and a screenshot, if applicable, to the ERA inbox, outlining the problems.

### Key documents

Key documents are available on the ARC website at [http://www.arc.gov.au/era/key\\_docs10.htm](http://www.arc.gov.au/era/key_docs10.htm).

The following key documents were revised in June 2010:

- ERA 2010 SEER Business Rules (updated 22/06/10)
- ERA 2010 SEER Submit Help (updated 28/06/10)

### Frequently Asked Questions

If you have not recently reviewed the Frequently Asked Questions (FAQs), you may like to visit this page on our website [www.arc.gov.au/era/faq.htm](http://www.arc.gov.au/era/faq.htm).

*ERA News* is emailed to ERA Liaison Officers and also published to the ARC website at [www.arc.gov.au/era/era\\_news.htm](http://www.arc.gov.au/era/era_news.htm).

The ERA team appreciates feedback. If you have any comments or suggestions for this newsletter, please email: [era@arc.gov.au](mailto:era@arc.gov.au) or phone 02 6287 6755.