

- SAMPLE APPLICATION ONLY -

AUSTRALIAN RESEARCH COUNCIL
AUSTRALIAN LAUREATE FELLOWSHIPS
APPLICATION FORM FOR FUNDING COMMENCING IN 2009



This Proposal (the completed application form, the signed certification form and supporting documentation) must comply with the requirements of the *Australian Laureate Fellowships* Funding Rules for funding commencing in 2009, and any content, font and page limit requirements specified in this form and the *Australian Laureate Fellowships* Instructions to Applicants document.

PROJECT ID:

Total number of sheets contained in this Proposal	
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Information on this form and its attachments is collected in order to make recommendations to the Minister on the allocation of financial assistance under the Australian Research Council Act 2001 and for post award reporting. The information collected may be passed to third parties for assessment purposes. It may also be passed to the National Health and Medical Research Council, the Department of Foreign Affairs and Trade, the Department of Innovation, Industry, Science and Research, the Department of Environment, Water, Heritage and the Arts, the Department of Education, Employment and Workplace Relations, the Department of Agriculture, Fisheries and Forestry and the Department of Veterans' Affairs for the purpose of checking eligibility. In other instances, information contained in this Proposal can be disclosed without your consent where authorised or required by law.

PART A—ADMINISTRATIVE SUMMARY

A1 ORGANISATION TO ADMINISTER FELLOWSHIP

(Please note this question must be completed first.)

Name

A2 PROPOSAL TITLE

(Provide a short descriptive title of no more than 20 words. Avoid the use of acronyms, quotation marks and upper case characters.)

A3 PARTICIPANT SUMMARY

Family name	Initials	Current Department	Current Organisation

A4 SUMMARY DESCRIPTIONS

A4.1 Summary of Proposal

In no more than 750 characters (approx 100 words) of plain language, summarise aims, significance and expected outcomes.

A4.2 Summary of National/Community Benefit (For Publicity Purposes)

In no more than 750 characters (approx 100 words) of plain language, summarise the national/community benefits that are expected to arise from the research.

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A5 CLASSIFICATIONS AND OTHER STATISTICAL INFORMATION

A5.1 National Research Priorities

If relevant, click the "National Research Priorities" button to select one or more relevant Priority Goals for a Designated National Research Priority.

National Research Priority	Priority Goals
None-Selected.	

A5.2 Keywords

A5.3 Research classifications (please list from highest to lowest %, to the nearest multiple of 10%)

Research Fields, Courses and Disciplines (RFCD)	%

Socio-Economic Objective (SEO)	%

A5.4 If the proposed research involves international collaboration, please specify country/ies.

A5.5 If the proposed research involves collaboration with other organisations please specify.

A6 ADDITIONAL DETAILS

A6.1 Have you submitted or do you intend to submit a similar Proposal to any other agency?

Yes No

A7 RESEARCH STUDENTS

The ARC is interested in reporting the number of Research Students that would be involved in this Proposal if it is funded.

Number of Research Student Places (FTE) -

PhD

Masters

Honours

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A8 CERTIFICATION

The Administering Organisation must obtain the required agreement and hand-written signature(s) of all parties necessary to allow the proposed research to proceed.

A8.1 Certification by the Deputy/Pro Vice-Chancellor (Research), CEO (CSIRO) or their delegate or equivalent in the administering organisation

I, on behalf of the Administering Organisation, certify that:

- To the best of my knowledge all details in this Proposal are true and complete;
- I have read, understood and complied with the *Australian Laureate Fellowships* Funding Rules for funding commencing in 2009 and, if the Proposal is successful I agree to abide by the terms and conditions of the Funding Agreement regarding funding for *Australian Laureate Fellowships* to commence in 2009;
- I have obtained the agreement, attested to by hand-written signatures and certifications of all the relevant persons and organisations necessary to allow the project to proceed. These agreements, certifications and signatures have been retained and will be provided to the ARC if requested;
- Proper enquiries have been made and I am satisfied that the Australian Laureate Fellowship candidate meets the requirements specified in the *Australian Laureate Fellowships* Funding Rules for funding commencing in 2009;
- This organisation supports this Proposal and if successful will appoint and provide the Australian Laureate Fellow with a Level E professorial appointment (or equivalent) and the support detailed in Part C3;
- This organisation supports this Proposal and if successful will ensure the provision of basic facilities, as required in the *Australian Laureate Fellowships* Funding Rules for funding commencing in 2009;
- I agree to have the Fellowship carried out in my organisation under the circumstances set out in this Proposal and in accordance with the *Australian Laureate Fellowships* Funding Rules for funding commencing in 2009;
- The Fellowship is to support full time research and research-related activities;
- The Fellowship will not be permitted to proceed until appropriate ethical clearance(s) has been obtained;
- To the best of my knowledge, all conflicts of interest relating to parties involved in or associated with this Proposal have been disclosed to the ARC and the other parties involved in the Proposal;
- I will notify the ARC of any conflicts of interest relating to the parties involved in or associated with this Proposal which may arise after the submission of this Proposal;
- I consent, on behalf of all parties, to the ARC copying, modifying and otherwise dealing with information contained in this Proposal for any of the purposes specified in the *Australian Laureate Fellowships* Funding Rules for funding commencing in 2009,
- I consent, on behalf of all parties, to this Proposal being referred to third parties who will remain anonymous for assessment purposes;
- If the Australian Laureate Fellowship candidate holds or has applied for any other ARC Fellowships or any fellowships from other funding bodies, I have obtained the agreement from the candidate, that if the Proposal is successful, the candidate will relinquish those other Fellowships, prior to the commencement of the Australian Laureate Fellowship;
- I have in place all necessary consents to allow the ARC to deal with any information contained within the Proposal belonging to third parties;
- To the best of my knowledge, the Privacy Notice appearing at the top of this application form has been drawn to the attention of the Australian Laureate Fellowship candidate whose personal details have been provided at Part B;
- I understand that it is an offence under the *Criminal Code Act 1995* to provide false or misleading

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information;

- I understand and agree that all statutory requirements must be met before the proposed research can commence; and
- The contributions to be provided by this organisation will not be sourced from Commonwealth competitive research funding.

Signature of DVC/PVC(R) or CEO of the relevant Australian research Organisation or delegate or equivalent (in black ink)	Name (please print)	Title (please print)	Date
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Contact Officer for Administering Organisation:

Name:	
Address for correspondence:	
Email:	
Telephone:	

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PART B—PERSONNEL

Please do not change the format of this page.

B1 CURRENT DETAILS

GAMS ID	
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Family name	smith		
First name		Second name	
Title			
Current Department/school/other			
Current Organisation			

B2 POSTAL ADDRESS

Department/school/other	
Organisation	
Postal address line 1	
Postal address line 2	
Locality	
State	
Postcode	
Country	

B3 MEMBERSHIPS/ASSOCIATIONS

B3.1 Are you a current member of the ARC or its advisory committees? Yes No

B3.2 Are any of your relatives or close social/professional associates current members of the ARC or its advisory committees? Yes No

If Yes, please name the ARC member(s)

B3.3 Will you be associated with an ARC or other Commonwealth-funded Research Centre as at 1 July, 2009?

Yes No

If Yes: i) Please provide the full name of the Centre

If Yes: ii) In no more than 750 characters (approx 100 words) of plain language, please describe the relationship of the research proposal and the proposed program of research to the Centre.

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B4 EXISTING FELLOWSHIPS OR APPOINTMENTS

B4.1 Do you hold a current ARC Research Fellowship?

Yes No

Fellowship	Year awarded

In accordance with the *Australian Laureate Fellowships Funding Rules for funding commencing in 2009* the candidate must, if the Proposal is successful, relinquish any existing Fellowships, prior to commencement of the Australian Laureate Fellowship.

B4.2 Do you hold an appointment (continuing or non-continuing) with the Administering Organisation or elsewhere?

Yes No

B4.3 Do you hold a position with significant administrative duties (such as Centre Director, Head of School, Head of Department)?

Yes No

If Yes, in no more than 5500 characters (approx 1 A4 page) of plain language, please explain fully how you will ensure that you will no longer be spending a substantial amount of time in administration. Please refer to the *Australian Laureate Fellowships Funding Rules for funding commencing in 2009*.

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B5 QUALIFICATIONS

B5.1 PhD qualification awarded

Discipline/Field			
Organisation			
Country			
Month and Year Awarded (mm/yyyy)			

B5.2 Other qualifications

Degree/Award	Year	Discipline/Field	Organisation and country
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B6 ACADEMIC, RESEARCH, PROFESSIONAL AND INDUSTRIAL EXPERIENCE

B6.1 Current and previous appointment(s)/position(s) - during the past 10 years

Position held	Organisation	Department	Year appointed and status
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B7 ADDITIONAL FELLOWSHIP DETAILS

B7.1 Host organisation, department, contact numbers and email address

Host Organisation			
Host department name			
Phone		Fax	
Email		Contact Name	

B7.2 Citizenship/Residency Details

Australian citizen?	Yes	No
Country/(ies) of citizenship		
Country of residence		
Current Australian residency status		

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B8 BIOGRAPHY OF THE AUSTRALIAN LAUREATE FELLOWSHIP CANDIDATE

Under the following headings: **Biographical summary, Research leadership and Research program**, please provide a brief biography (approx. one A4 page).

Information from this Part may form the basis for publication material following the announcement of the outcome of this *Australian Laureate Fellowships* round.

B8.1 Biographical summary

In no more than 1800 characters (approx 300 words) of plain language, summarise your career, including your qualifications (PhD discipline, year and organisations), current position, awards, prizes, Fellowships, editorial responsibilities etc.

B8.2 Research leadership

In no more than 1800 characters (approx 300 words) of plain language, summarise your research leadership ability including leading positions (current and past), international standing, intended collaborations etc.

B8.3 Research program

In no more than 1800 characters (approx 300 words) of plain language, summarise your proposed research program.

This page serves as a check list for PART B9

Once the Application Form has been printed, replace this page with the following pages:

B9 RESEARCH RECORD

Using the headings below, on separate sheets, describe your contributions to research and research training.

B9.1 A statement on your most significant contributions to this research field

Write a maximum of two A4 pages.

B9.2 All publications in the past five years (October 2003 onwards)

Use asterisks to identify publications relevant to this Proposal. In-press publications should include the acceptance date.

B9.3 Ten career-best publications

B9.4 A statement on your leadership ability to build world-class research capacity

Write a maximum of one A4 page.

B9.5 A statement addressing your potential to leave an enduring legacy

Write a maximum of one A4 page.

B9.6 A statement addressing your potential to undertake ground breaking research

Write a maximum of one A4 page.

B9.7 A statement on your record in training and mentoring early career researchers

For example group/teams and/or Centres over the term of the project.

Write a maximum of one A4 page.

B9.8 Other evidence of impact on, and major contributions to the field.

For example prizes, patents, honours, awards, and other professional activities.

Write a maximum of two A4 pages.

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PART C—PROJECT COST

C1 BUDGET

Australian Laureate Fellowships salary support and on-costs will be auto-generated into the following budget tables. The Administering Organisation must meet the minimum contributions requirements specified in the Australian Laureate Fellowships Funding Rules for funding commencing in 2009.

C1.1 Year

1

	COSTING					
Column 1	2	3		4		5
Source of funds	ARC	Administering Organisation		Other		Total
		Cash	In-kind	Cash	In-kind	
DIRECT COSTS						
Personnel (Salaries + on costs)						
Total Personnel						
Equipment						
Total Equipment						
Maintenance						
Total Maintenance						
Travel						

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Total Travel						
Other						
Total Other						
TOTAL DIRECT COSTS						
INDIRECT COSTS						
Any researcher Level A or above x multiplier						
TOTAL INDIRECT COSTS						
TOTAL COSTS						

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C1.2 Year

2

	COSTING					
Column 1	2	3		4		5
Source of funds	ARC	Administering Organisation		Other		Total
		Cash	In-kind	Cash	In-kind	
DIRECT COSTS						
Personnel (Salaries + on costs)						
Total Personnel						
Equipment						
Total Equipment						
Maintenance						
Total Maintenance						
Travel						

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Total Travel						
Other						
Total Other						
TOTAL DIRECT COSTS						
INDIRECT COSTS						
Any researcher Level A or above x multiplier						
TOTAL INDIRECT COSTS						
TOTAL COSTS						

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C1.3 Year

3

	COSTING					
Column 1	2	3		4		5
Source of funds	ARC	Administering Organisation		Other		Total
		Cash	In-kind	Cash	In-kind	
DIRECT COSTS						
Personnel (Salaries + on costs)						
Total Personnel						
Equipment						
Total Equipment						
Maintenance						
Total Maintenance						
Travel						

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Total Travel						
Other						
Total Other						
TOTAL DIRECT COSTS						
INDIRECT COSTS						
Any researcher Level A or above x multiplier						
TOTAL INDIRECT COSTS						
TOTAL COSTS						

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C1.4 Year

4

	COSTING					
Column 1	2	3		4		5
Source of funds	ARC	Administering Organisation		Other		Total
		Cash	In-kind	Cash	In-kind	
DIRECT COSTS						
Personnel (Salaries + on costs)						
Total Personnel						
Equipment						
Total Equipment						
Maintenance						
Total Maintenance						
Travel						

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Total Travel						
Other						
Total Other						
TOTAL DIRECT COSTS						
INDIRECT COSTS						
Any researcher Level A or above x multiplier						
TOTAL INDIRECT COSTS						
TOTAL COSTS						

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C1.5 Year

5

	COSTING					
Column 1	2	3		4		5
Source of funds	ARC	Administering Organisation		Other		Total
		Cash	In-kind	Cash	In-kind	
DIRECT COSTS						
Personnel (Salaries + on costs)						
Total Personnel						
Equipment						
Total Equipment						
Maintenance						
Total Maintenance						
Travel						

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Total Travel						
Other						
Total Other						
TOTAL DIRECT COSTS						
INDIRECT COSTS						
Any researcher Level A or above x multiplier						
TOTAL INDIRECT COSTS						
TOTAL COSTS						

C2 SUMMARIES

C2.1 Costs summary

Column 1	2	3		4		5
Source of funds	ARC	Administering Organisation		Other		Total
		Cash	In-kind	Cash	In-kind	
TOTAL COSTS						

This page serves as a check list for PART C3

Once the Application Form has been printed, replace this page with the following pages:

C3 JUSTIFICATION

C3.1 Administering Organisation letter of support

A letter of support from the Administering Organisation must be attached confirming their commitment to the appointment of the Australian Laureate Fellow and the Proposal.

The letter of support from the administering organisation must be of no more than two A4 pages on the organisation's letterhead, including the following information-

- Details of the facilities that will be available for the proposed project/program of research under an Australian Laureate Fellowship.
- Why the administering organisation is a particularly suitable location for the Australian Laureate Fellowship candidate to undertake the proposed program of research.
- Details of how the proposed Australian Laureate Fellowship will align with the Administering Organisation's strategic plan.
- Any other details relevant to this Proposal.

This letter must be signed by the Deputy/Pro Vice-Chancellor (Research), CEO (CSIRO) or their delegate or equivalent in the administering organisation.

C3.2 Australian Laureate Fellow justification of funding requested from the ARC

In no more than two A4 pages fully justify in terms of need and cost, each budget item requested from the ARC (Column 2 in Part C1). Use the same headings as in Column 1 of Part C1.

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PART D—RESEARCH SUPPORT

D1 RESEARCH SUPPORT

Provide details of research funding for the years specified in the table below. That is, all projects/proposals/fellowships awarded and any requests submitted involving the Australian Laureate Fellowship candidate for funding.

- The current Proposal is listed first and will be auto populated into the table. List other Proposals and/or projects (including fellowships) in descending date order.
- ARC funded projects/fellowships for which reports (including Progress and Final Reports) required in the *Conditions of Grants/Funding Contract/ Agreement* have been submitted should be indicated by a double asterisk (**) after the Description.
- Asterisk (*) any support related to this Fellowship.
- Support types (**Sup type**) are 'R' for requested support, 'C' for current support, 'P' for past support.
- The ARC Project ID applies only to Proposals, current and past projects funded by the ARC.

Note, details should be provided for **all** sources of funding, not just ARC funding. Show all amounts in Australian dollars.

Description (All named investigators on any Proposal or grant/project/fellowship on which the Australian Laureate Fellowship candidate is involved, project title, source of support, scheme)	(*)	Sup type	ARC Project ID (if applicable)	2008 (\$'000)	2009 (\$'000)	2010 (\$'000)	2011 (\$'000)	2012 (\$'000)

This page serves as a check list for PART D2

Once the Application Form has been printed, replace this page with the following pages:

D2 STATEMENTS ON PROGRESS OF ARC FUNDED PROJECTS

Include with the Proposal a statement detailing progress for each project/fellowship involving the Australian Laureate Fellowship candidate who has been awarded funding for 2008 under the ARC *Discovery Projects, Linkage Projects or Federation Fellowships* scheme.

D2.1 List of the projects that you are providing statements for

Project ID	First named investigator	Scheme

D2.2 Provide the statements

Write no more than one A4 page for each funded project.

This page serves as a check list for PART E

Once the Application Form has been printed, replace this page with the following pages:

PART E—DESCRIPTION OF PROJECT/PROGRAM OF RESEARCH

Please provide the following information in **no more than ten A4 pages** and in the required format, in relation to the proposed project/program of research activity to be undertaken if awarded an Australian Laureate Fellowship.

E1 PROJECT TITLE

Use the same title as in **Part A2**.

E2 AIMS

Clearly detail the aims and objectives of the proposed project/program of research.

E3 BACKGROUND

Describe the background to the Fellowship. Include information about recent international progress in the field of the research, and the relationship of this proposal to work in the field generally. Refer only to refereed papers that are widely available to national and international research communities.

E4 INNOVATION

Describe how the anticipated outcomes advance the knowledge base of the discipline and why the research activity aims and concepts are novel and innovative and whether the research addresses an important problem for the discipline. Detail what new methodologies or technologies will be developed.

E5 APPROACH

Outline the conceptual framework, design and methods and demonstrate that these are adequately developed, well integrated and appropriate to the aims of the research activity.

Include a summary of the relevant work if the rationale for some proposals rests upon manuscripts that are still in the process of being published, or on results of work that may not be available to assessors. This summary must be provided within the ten A4 page limit or, if ARC-supported, as a single A4 page report additional to the limit.

Do not send copies of manuscripts with the Proposal. A copy will be requested if required.

E6 SIGNIFICANCE AND NATIONAL BENEFIT

Describe the significance of the research in the national context. Describe the expected outcomes and the likely impact of the proposed project/program of research. Describe how the Australian Laureate Fellowship and the project/program of research might result in economic, environmental or social benefits for Australia.

E7 COMMUNICATION OF RESULTS

Outline plans for communicating the research results including public communication and dissemination.

E8 REFERENCES

Include a list of all references. This may be additional to the limit of 10 A4 pages.

PART F—Check list to assist applicants to avoid common errors in proposals

(This list is provided as a guide and is not an extensive list of all errors)

- Does the proposal meet format and submission requirements (e.g. satisfy page limits, include relevant attachments in the hard copy version, meet the font size and pagination requirements and do all copies of the proposal match)?
- Have you checked that the candidate does not exceed the limits for Proposals/projects as specified in the Funding Rules?
- Has the candidate declared her/his association with Commonwealth-funded Research Centres, if applicable?
- Have you obtained the requisite certifications?
- Has the candidate listed the funding she/he has received and requested and provided statements of progress as required by Part D?
- Have you checked to see there are no items in the budget which are prohibited items?
- For proposals from organisations listed in Appendix C1.2 of the Funding Rules, have you checked that candidates have not requested project funding?