



Australian Laureate Fellowships for funding commencing in 2011

FREQUENTLY ASKED QUESTIONS

Updated 24 November 2010

- All Participants should read the *Australian Laureate Fellowships Funding Rules for funding commencing in 2011* (FL11 Funding Rules) http://www.arc.gov.au/ncgp/laureate/fl_fundingrules.htm and the *Australian Laureate Fellowships Instructions to Applicants for funding commencing in 2011* (FL11 Instructions to Applicants) http://www.arc.gov.au/ncgp/laureate/fl_instructions.htm.
- Information and FAQs regarding Medical and Dental Research are available at http://www.arc.gov.au/applicants/md_research.htm.
- Information regarding the Research Management System (RMS) is available at http://www.arc.gov.au/applicants/system_default.htm, or contact rms@arc.gov.au for assistance.
- **Participants should direct all queries regarding ARC funding schemes to their Administering Organisation's Research Office or equivalent in the first instance.** If further *Australian Laureate Fellowship* information is required, the Research Office or equivalent should contact ARC-AustralianLaureateFellowships@arc.gov.au.
- This Frequently Asked Questions document will be updated as required.

Research Management System (RMS)

1. My RMS User ID and password appear to be incorrect. What do I do?

User IDs and passwords are case sensitive, so check that your capitalisation is correct. You can reset your password using the 'Reset Password' link on the login page, and retrieve a forgotten User ID using the 'Retrieve User ID' link on the login page. If you are still experiencing difficulties contact your research office in the first instance; failing that, please email rms@arc.gov.au for assistance.

2. My User ID and password are both correct, but I am having trouble getting into RMS. Why is this?

During times of heavy usage (for example, in the period leading up to the deadline for Proposals) it can be difficult to log into RMS. Please exercise patience and try to log in again at a time when there are likely to be fewer users. You should also check for information on RMS compatibility with various combinations of hardware and browser software and minimum system requirements on the RMS page on the ARC website.

3. I need to change my Organisation in my Personal Details. How can I change this?

Use the 'Request Transfer' link on the 'Organisation Details' tab of 'Personal Details'.

Roles, Eligibility and Organisations

4. I currently hold a Fellowship. Can I apply for an Australian Laureate Fellowship?

Yes. If a candidate holds or has applied for any other ARC Fellowship or any fellowship from another funding body, the candidate must have agreed, if the Proposal is successful, to relinquish all fellowships, prior to the commencement of the Australian Laureate Fellowship.

5. Can I be nominated on more than one Proposal in this funding round of Australian Laureate Fellowships?

No. Australian Laureate Fellowship candidates may only be nominated for one Proposal in this funding round. For the purpose of applying these limits, the number of Proposals per researcher is evaluated as at the closing time of submission of Proposals for the relevant round, regardless of any subsequent change in, or withdrawal of Proposal. Submitting Proposals that exceed this limit will result in all Proposals involving the Australian Laureate Fellowship candidate not being recommended or approved for funding. If you have applied for a Kathleen Fitzpatrick Australian Laureate Fellowship or a Georgina Sweet Australian Laureate Fellowship, you will also be nominated for an Australian Laureate Fellowship if you are unsuccessful in obtaining one of these additional awards.

6. As an overseas researcher, can I apply for an Australian Laureate Fellowship to work in Australia if I do not have permanent resident status?

Yes, but Australian Laureate Fellows must reside predominately in Australia for the duration of the Fellowship. If a candidate is not an Australian citizen, they must obtain permanent or temporary resident status from the Department of Immigration and Citizenship before the ARC will commence payments for the Australian Laureate Fellowship.

7. I hold a position at an Eligible Organisation, but will not reside in Australia for much of the duration of the project. Am I still eligible to be a Fellow?

No. Australian Laureate Fellows must reside predominately in Australia for the duration of the Fellowship. Successful candidates may, with the approval of the ARC, undertake research overseas for periods of up to two years in total, providing the Administering Organisation clearly demonstrates this is in the best interests of the research and its outcomes.

8. Can I apply for a part-time Australian Laureate Fellowship?

No. Australian Laureate Fellowships are awarded on a full-time basis only. The ARC expects Australian Laureate Fellows to work full-time on research and research capacity-building activities.

9. If I do not apply for project funding or additional funding for postdoctoral research associates and postgraduate researchers, can I hold more than one Discovery Projects project after 31 December 2011?

No. Regardless of the funding components requested e.g. project funding, Section 6 of the FL11 Funding Rules states that an Australian Laureate Fellowship candidate cannot hold more than one *Discovery Projects* project after 31 December 2011.

10. Can project funding be used to appoint additional postdoctoral research associates and postgraduate researchers?

Yes. As long as this request is made on the application form, project funding can be used to appoint additional postdoctoral research associates and postgraduate researchers. However, only organisations listed in Appendix C1 of the FL11 Funding Rules may apply for project funding.

11. Can a previous or current Federation Fellow apply for an Australian Laureate Fellowship?

Yes, previous or current Federation Fellows can apply for an Australian Laureate Fellowship provided they meet the eligibility criteria outlined in Section 8.2 of the FL11 Funding Rules. The candidate must agree, if the Proposal is successful, to relinquish the current Federation Fellowship and any other ARC or non-ARC fellowships prior to the commencement of the Australian Laureate Fellowship.

12. Is it possible for unsuccessful FL10 candidates to apply again for an Australian Laureate Fellowship for funding commencing in 2011?

Yes. There are no restrictions on the number of funding rounds an unsuccessful candidate can apply for an Australian Laureate Fellowship. Subsection 6.6.3 of the FL11 Funding Rules states that an Australian Laureate Fellow (i.e. a successful candidate) cannot apply for a subsequent Australian Laureate Fellowship.

13. If I apply for an Australian Laureate Fellowship, will I automatically be considered for a Kathleen Fitzpatrick Australian Laureate Fellowship or a Georgina Sweet Australian Laureate Fellowship?

No. A Kathleen Fitzpatrick Australian Laureate Fellowship and Georgina Sweet Australian Laureate Fellowship are available to female researchers only, and must be applied for separately on the application form. If you would like to apply for this award, you will need to select the "Australian Laureate Fellowship – Additional Award" when adding the Person Participant on the application form. Please refer to Section 14 of the FL11 Funding Rules for further information on the Kathleen Fitzpatrick Australian Laureate Fellowship and Georgina Sweet Australian Laureate Fellowship.

14. If I have been unsuccessful in receiving a Kathleen Fitzpatrick Australian Laureate Fellowship or Georgina Sweet Australian Laureate Fellowship, am I still eligible to receive an Australian Laureate Fellowship?

Yes. Subsection 14.8 of the FL11 Funding Rules states that candidates who are unsuccessful in obtaining a Kathleen Fitzpatrick Australian Laureate Fellowship or a Georgina Sweet Australian Laureate Fellowship will still be considered for an Australian Laureate Fellowship.

Submission Requirements

15. I am worried that the graphs and diagrams will not be clear after my proposal has been scanned.

Due to low resolution scanning of PDFs, the reproduction of fine graphics may not be optimal. In addition, all colour diagrams and graphs are reproduced in black and white. It is, therefore, highly recommended that caution be exercised in the decision to include figures, illustrations or finely detailed graphics.

16. I am having trouble sticking to the page limits stipulated in Parts C, D, F, H and I. Is it okay to use 10 point font size?

No. The FL11 Funding Rules clearly state that, with the exception of references, an appropriate 12 point font should be used. Subsection 11.3.2 of the FL11 Funding Rules outlines font types that may be used. Failure to comply with the required format may result in the Proposal not being recommended or approved for funding. Only references may be reproduced in 10 point font size.

17. I hold a number of ARC projects, but am unsure for which ones I need to provide a statement of progress.

You must include with your Proposal a statement detailing progress for each project/fellowship held by you which has been awarded funds in 2010 under the ARC *Discovery Projects* (DP), *Linkage Projects* (LP), *Super Science Fellowships* (FS),

Federation Fellowships (FF), Future Fellowships (FT) or Centres of Excellence (CE) schemes.

Please note the following:

- Progress and Final Reports for ARC-funded projects and fellowships are important elements in ensuring accountability and good management of public funding for research. Reports also assist in drawing our attention, and the attention of Research Office staff, to concerns and problems that researchers face.
- You may have previously submitted an annual Progress Report (or a Final Report) to your Research Office and/or the ARC, for a specified funded project which is listed in your Proposal (where the project received ARC funding in 2010 – not ‘carried forward’ funding). However, the request for a ‘statement on progress’ within the Proposal submission is a separate requirement. **You must include a ‘statement on progress’ within the Proposal if you received funding for a DP, LP, FS, FF, FT or CE project in 2010.**

18. I have a current project that was approved for funding, but commencement was delayed. As a result, there has been little progress to report. Do I still need to provide a ‘statement on progress’ within the Proposal submission?

Yes. If your project received ARC funding in 2010 – not ‘carried forward’ funding – you must include a ‘statement on progress’, regardless of whether the project received an approved ‘deferral to commencement’ or whether the project was delayed.

19. Can I make changes/alterations to my Proposal once it has been submitted?

No. Changes or alterations cannot be made to a Proposal after the closing time of submission to the ARC. Proposals may be withdrawn but additions, deletions and modifications will not be accepted after submission, unless invited by the ARC.

Other questions

20. My project is in the area of medical and dental research. Can I apply for funding to the ARC?

No. The ARC does not fund Medical and Dental Research under the *Australian Laureate Fellowships* scheme. The ARC may in its absolute discretion, reserve the right to decide whether a proposed project, or elements of a project, fall within the area of Medical and Dental Research as stated in subsection 9.4.3 of the FL11 Funding Rules. Please refer to the ARC website www.arc.gov.au/applicants/md_research.htm for a definition of Medical and Dental Research.

21. My Eligible Organisation is providing a Professorial Level E salary supplementation and some in-kind contributions. Where do I show this on the form?

As the provision of a Level E professorial appointment salary by the Administering Organisation is an absolute requirement of the *Australian Laureate Fellowships* scheme, it should not be entered in the Administering Organisation budget in Part E. Confirmation of the Level E professorial appointment salary and any in-kind contributions may be included in the letter of support in Part F of the application form.