



## ARC *FUTURE FELLOWSHIPS* FREQUENTLY ASKED QUESTIONS

### GAMS

**1. My GAMS User ID and password appear to be incorrect. What do I do?**

User IDs and passwords are case sensitive, so check that your capitalisation is correct. If you continue to experience problems, contact the ARC and they will reissue a password for you. For password and logon difficulties, please email [gamsids@arc.gov.au](mailto:gamsids@arc.gov.au) for assistance.

**2. My User ID and password are both correct, but I am having trouble getting into GAMS. Why is this?**

During times of heavy usage (for example, in the period leading up to the deadline for Proposals) it can be difficult to log into GAMS. We ask that you exercise patience and try to log in again at a time when there are likely to be fewer users. You should also check for information on GAMS compatibility with various combinations of hardware and browser software. For example, GAMS is not always compatible with MAC computers/software. For details on minimum system requirements, and other information about using GAMS, go to: [http://www.arc.gov.au/applicants/gams/gams\\_default.htm](http://www.arc.gov.au/applicants/gams/gams_default.htm).

**3. I need to change my Organisation in My Personal Details, but the system won't allow me to do so. How can I change this?**

Either ask your Research Office (or equivalent) to send a request to the ARC for this to be changed or email the ARC at [gamsids@arc.gov.au](mailto:gamsids@arc.gov.au).

### Roles, Eligibility and Organisations

**4. Under subsection 6.2.7 does relinquish mean a successful candidate must give up or resign from a position to take up a Future Fellowship?**

Subsection 6.2.7 is designed to avoid a successful candidate holding more than one fellowship or another appointment in addition to the Future Fellowship. It is also intended to ensure that a successful Future Fellow does not carry out duties other than those permitted under the ARC *Future Fellowships* Funding Rules. For example, the successful candidate must spend no more than 0.05 FTE of their time on teaching activities; and must give up all pre-existing administrative and management responsibilities and focus on research associated with the Future Fellowship. In effect this means that successful applicants in the University and APS sectors do not have to give up tenure but can be transferred out of their existing positions into the Fellowship and operate as if they are on Leave Without Pay from their tenured position.

**5. I currently hold an ARC or NHMRC Fellowship. Can I apply for a Future Fellowship?**

You can only apply for a Future Fellowship if you are in the penultimate or final year of your current fellowship at the closing time of submission for Future Fellowship Proposals.

**6. Can I be nominated on more than one proposal in this funding round of ARC *Future Fellowships*?**

You can only be nominated on one ARC Future Fellowships Proposal by one Administering Organisation in this funding round. These limits are applied at the closing time of submission of Proposals for this funding round, regardless of any subsequent change in, or withdrawal of Proposals. Submitting Proposals that exceed this limit will result in all Proposals involving the Future Fellowship candidate not being recommended or approved for funding.

**7. Even though I was awarded my PhD before 26 November 1993 I wish to apply for a Future Fellowship, as I have experienced a number of career interruptions. Is it sufficient to note these in Part B7.8 of the Proposal?**

No. You should seek an Eligibility Exemption/Advice from the ARC. Forms are available on the ARC Web Site. (Note: closing date for Eligibility Exemption/Advice Requests is 5.00pm (AEDT) Thursday 16 October 2008).

**8. As an overseas researcher, can I apply for a Future Fellowship to work in Australia if I do not have permanent resident status?**

Yes, but you must obtain temporary resident status from the Department of Immigration and Citizenship before the ARC will commence payments for the Future Fellowship.

**9. I am employed at an organisation that is not listed as an Eligible Organisation in Appendix C of the Funding Rules. Can I still apply through this organisation?**

If an organisation is not listed as an Eligible Organisation, the organisation should seek an Eligibility Exemption/Advice from the ARC in regard to its eligibility status before it can submit a Future Fellowship Proposal. Forms are available on the ARC Web Site. (Note: closing date for Eligibility Exemption/Advice Requests is 5.00pm (AEDT) Thursday 16 October 2008).

**10. Is there a limit on the number of Proposals which can be submitted by an Administering Organisation in this funding round of ARC Future Fellowships?**

No, the number of Proposals per Administering Organisation is not limited by the ARC.

**11. Can I apply for a part-time Future Fellowship?**

Future Fellowships are initially awarded on a full-time basis only, but Future Fellows with family and/or carer responsibilities may convert to part-time between 0.5 – 1.0 FTE at any time after the award. The part-time fellowship option for up to six years is available to enable Future Fellows to continue to fulfil family and/or carer responsibilities.

## **Submission Requirements**

**12. I am worried that the graphs and diagrams will not be clear after my proposal has been scanned.**

Due to low resolution scanning of PDFs, the reproduction of fine graphics may not be optimal. In addition, all colour diagrams and graphs are reproduced in black and white. It is, therefore, highly recommended that caution be exercised in the decision to include figures, illustrations or finely detailed graphics.

**13. I am having trouble sticking to the page limit stipulated in Parts B, D and E. Is it okay to use 10 point font size?**

No. The ARC *Future Fellowships* Funding Rules clearly state that, with the exception of Part E7 References, an appropriate 12 point font should be used. Subsection 8.4.4.2 of the ARC *Future Fellowships* Funding Rules outlines font types that may be used. Failure to comply with the required format may result in the Proposal not being recommended for approval.

**14. I hold a number of ARC and/or NHMRC projects, but am unsure for which ones I need to provide a statement in Part D2.**

You must include with your Proposal a statement detailing progress for each project held by you which has been awarded funds in 2008 under the ARC *Discovery Projects*, ARC *Linkage Projects*, and ARC *Federation Fellowships* scheme or the NHMRC *Project Grants*, NHMRC *Program Grants*, NHMRC *Development Grants*, NHMRC *Enabling Grants* or NHMRC *Strategic Awards*.

**15. I have a current project that was approved for funding, but commencement was delayed. As a result, there has been little progress to report. Do I still need to provide a Progress Report as per D2 of the Application Form?**

If there has been progress of any sort, then you must provide a report at D2. Progress and Final Reports for ARC/NHMRC funded projects and fellowships are important elements in ensuring accountability and good management of public funding for research. Reports also

assist in drawing our attention, and the attention of the Research Office staff, to concerns and problems that researchers face.

**16. Can I make changes/alterations to my Proposal once it has been submitted?**

No. Proposals may be withdrawn but additions, deletions and modifications will not be accepted after submission, unless invited by the ARC.

**17. My project is in the area of medical and dental research. Can I apply for funding under the ARC *Future Fellowships* scheme?**

In contrast to the other ARC schemes, the ARC *Future Fellowships* scheme supports research in the area of medical and dental research.