



**DEPARTMENT OF EDUCATION,
TRAINING AND YOUTH AFFAIRS**

International Researcher Exchange Scheme

Guidelines for Year 2001 Grants



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Acronyms

AAO	Anglo-Australian Observatory
ARC	Australian Research Council
CINC	Committee for International and National Co-operation
CSIRO	Commonwealth Scientific and Industrial Research Organisation
DETYA	Department of Education, Training and Youth Affairs
HEFA	Higher Education Funding Act 1988
IAS	the Institute of Advanced Studies (at the Australian National University)
IREX	International Researcher Exchange Scheme
MoU	Memorandum of Understanding

1. Introduction

The Higher Education Targeted Research Programme provides funding to teams or individuals for worthy and high quality research through several application-based and formula-driven grant schemes. These schemes aim to maintain and strengthen Australia's knowledge base and research capabilities by developing an effective research and research training system, focused on the higher education sector.

The Commonwealth provides funding under the International Researcher Exchange (IREX) Scheme for movement of researchers between Australian research institutions and centres of research excellence overseas. It supports:

- **IREX Fellowships** under bi-national agreements for reciprocal exchange of postdoctoral and senior researchers; and
- **IREX Awards** to build links between research centres of excellence in Australia and any other country by funding extended collaborations.

2. Objectives

The IREX Scheme will provide funds to:

- build strong ongoing collaborations between research groupings or centres of excellence in Australia and in any other country, involving exchange of researchers at both senior and junior levels;
- strengthen international research experience for junior researchers at both postdoctoral and postgraduate levels; and
- enhance existing, and develop new, collaborations among senior researchers.

3. Description

The IREX Scheme has two elements.

IREX Fellowships

IREX Fellowships meet obligations under reciprocal agreements with France, Germany, The Republic of Korea (South Korea) and the United Kingdom for early career postdoctoral and senior researchers. A Fellowship is a grant for up to one year for the selected Fellow to work in Australia. It may include support for salary and salary on-costs, travel to a major conference in Australia, return international travel and consumables. Refer to Appendices 4, 5, 6 and 7 for details. The Australian-based Chief Investigator submits the application for a collaborative project with the proposed Fellow.

IREX Awards

IREX Awards provide funds towards the direct costs of the collaboration (travel, subsistence and consumables) for a period of up to three years.

Specifically, the Australian Research Council (ARC) will consider providing the following support:

- for researchers travelling from Australia - international return economy class air fare(s) and, in some cases, a contribution to living expenses at reasonable local rates;
- for researchers coming to Australia - a contribution to living expenses (up to \$550 per week), internal travel and, in 'exceptional circumstances' (ie. where the international collaborator is from an economically disadvantaged country), a contribution to the international economy class air fare; and
- in both cases, a limited contribution to consumables directly related to the collaborative work, up to a maximum of \$5,000 per annum.

Usually, the ARC will fund international travel costs for Australian-based researchers and subsistence in Australia for visiting researchers from overseas. In cases where the source of matching funds for the international collaborator(s) provides international travel and subsistence for them, the ARC will consider supporting Australian researchers on the same basis.

It is expected that Australian Government funding will be augmented by (cash and in-kind) contributions from the international collaborating partners to meet the direct costs of their participation, in a reciprocal manner. Contributions from the international source in the form of primary project costs and salary may not be included as matching contributions. It is against the spirit of the IREX Scheme for this funding to be obtained from any Australian source. Funds from the ARC may not be used for this purpose. IREX Fellowships may not be used to provide salary and travel support as the international matching component of an Award.

Applications for support under IREX Awards may be for collaboration with any appropriate researchers **in any country** or countries. Preference may be given to applications involving countries with which the ARC has a Memorandum of Understanding (see Appendix 8), countries with which the ARC has traditional research links (the United States of America, the United Kingdom, Canada, New Zealand and India) and/or countries which are in the Asia-Pacific region.

Primary project costs, including equipment and support staff, should be met from other project funding (eg. ARC/DETYA Large or Small Research Grants Schemes, SPIRT Scheme, other competitive grants, or internal university funding). The IREX Awards are not intended to support conferences or seminars, nor exchanges that are primarily of an organisational nature.

Applications for support of international researcher exchange collaboration under the Awards element of IREX must include a detailed plan for management of the collaboration over the period of the award (up to three years). The management plan must provide details of the movement of all researchers involved, the source of funds for each budget item, and the research activities to be undertaken.

Visits by senior researchers (Chief Investigators) may be for short periods but visits by junior researchers should be for more substantial uninterrupted periods, typically three months or more.

The Australian-based Chief Investigator submits the application.

3.1 Areas of investigation not supported

Research in the fields of clinical medicine and dentistry is not supported by the ARC as the National Health and Medical Research Council has responsibility for funding research in those areas.

3.2 Budget items not supported

Items **NOT** eligible for support under the IREX Scheme are:

- salaries of teaching and research, and research only, academic staff (including the cost of "buying time" to free such staff to do more research) **except** for the IREX Fellowships element where a contribution to the salary of the Fellow is a component of the Fellowship;
- salaries of staff supporting research at the institutional level (eg. Deputy Vice-Chancellor Research, Research Grants Officer);
- costs of the primary research activity, including field trips, which should be met from another funding source (eg. an ARC/DETYA Large Research Grant);
- infrastructure support costs - these are the responsibility of an administering institution; and
- costs of ongoing collaboration with international researchers and/or their home institutions incurred after completion of the IREX project. These are the responsibility of an administering institution.

3.3 Funding

\$2.5 million is allocated for the scheme in 2001. Applicants should submit their applications taking into account the full effect of the GST and other New Tax System changes where:

- 'GST' has the meaning given in section 195-1 of the *A New Tax System (Goods and Services Tax) Act 1999*; and
- 'New Tax System changes' has the meaning given in section 75AT of the *Trade Practices Act 1974*.

4. Eligibility

4.1 Applicant eligibility

4.1.1 IREX Fellowships

Fellowships are available for early career postdoctoral and senior researchers from France, Germany, South Korea and the United Kingdom. Applications for Fellowships are to be made by Australian host researchers together with the nominated Fellow. The host researcher of a Fellowship is regarded as the Chief Investigator. Chief Investigators must be employed by eligible higher education institutions as listed at Appendix 1. In the case of Fellows from Germany and South Korea, by those listed institutions, the IAS, or by the CSIRO.

While there is no restriction on country of citizenship for applicants under this Scheme, the nominated Fellow must be able to demonstrate that he/she is covered by the relevant agreement eg.

a nominee for a German Fellowship under the International Research Fellowship Agreement between the Alexander von Humboldt-Stiftung and the ARC should be either a resident or a citizen of Germany.

4.1.2 IREX Awards

Chief Investigators for IREX Awards must be Australian-based researchers or academics employed by an eligible higher education institution as listed at Appendix 1 (excluding researchers working in the Institute of Advanced Studies at the Australian National University).

4.2 Institution eligibility

To be eligible for an IREX grant, an administering institution must undertake to provide appropriate facilities and equipment for the researcher, to meet the associated infrastructure support costs, and to continue collaboration with the international collaborator.

A list of eligible institutions is at Appendix 1. In addition, the CSIRO is eligible to submit applications for Fellows from Germany and South Korea. The Institute of Advanced Studies (IAS) at the Australian National University may submit applications for Fellows from Germany, South Korea, the United Kingdom and France.

Researchers and staff at the CSIRO, IAS and other research bodies are not eligible to submit applications for IREX Awards.

4.2.1 Australian researcher

An Australian Chief Investigator can make a maximum of two IREX applications in a year (one in each of the elements). An Australian Chief Investigator may hold a maximum of two IREX Awards and host only one IREX Fellowship at any one time. For the purposes of this eligibility criterion, an IREX grant carried over, or deferred, into the next calendar year is classified as an IREX grant for the calendar year in which it was first awarded.

The Australian Chief Investigator must be an outstanding researcher of international standing in the relevant discipline or multi-disciplinary field. A team of Australian researchers can consist of staff from different organisations provided the Chief Investigator is a researcher employed by the administering institution.

4.3 Project eligibility

An IREX project must be a collaborative venture of international standard in a relevant discipline or multi-disciplinary field as specified in Appendices 3-8. The project can involve basic or applied research or a combination of both.

5. Application Process

As the application is the prime source of information available to the selection committee, applicants must submit their projects as mature research plans ready for implementation. The application must contain all the information necessary for assessment of the project without the need for further written or oral explanation, or for reference to additional documentation, including the World Wide Web, unless requested by the selection committee. All details in the application, particularly concerning any successful grants, must be current.

5.1 Application procedure

Applications consist of three parts:

- application form;
- additional text; and
- curriculum vitae and supporting documentation.

All documents must be written in English and must comply strictly with the format and submission requirements detailed below. Each part must be included in the application and submitted, through the institution's Research Office, by the closing date of **14 April 2000**.

5.1.1 Application form

Applicants must use the application form available from the institution's Research Office or the World Wide Web at:

<http://www.detya.gov.au/highered/research/grants/grantap1.htm#irex>

NB. Please read the following instructions for completing 'Section 9 – Participant details' of the application form.

9.1.1 To simplify data entry, applicants have the option of providing their unique GAMS Id and abbreviated details instead of their full address and other personal details. (GAMS is the secure Grant Application Management System used by DETYA in the selection process.) If applicants provide their GAMS Id and abbreviated details, the application will be linked to their personal details record on GAMS which contains their full address, expertise and other personal information. Obviously not all applicants will have a GAMS Id. Those who do not will need to provide their full details. The success of an application will in no way be linked to the details provided and applicants will be neither advantaged nor disadvantaged by using either their GAMS Id or their full details. Applicants can obtain their GAMS Id from their institution's Research Office.

9.1.2 This section must be completed by **all applicants who have not provided a GAMS Id in Section 9.1.1 above**.

9.1.3 This section must be completed by **all applicants**.

5.1.2 Additional text

Applicants should note that applications are considered by a committee that may include people who are not specialists in the field of the application. Consequently, the collaboration and its expected outcomes should be described in a way that can be understood by all committee members (both specialist and non-specialist).

In no more than **ten pages**, applicants are required to address the following criteria in the required format.

For all applications:

1. A brief outline of the objectives, research plan and methodology.
2. Statement of outcomes, including the contribution of the collaboration to knowledge.
3. Information on the research environment, including the commitment of the collaborating institutions to the development of international research links.
4. Comment on the capacity of the Chief Investigator to manage effective collaboration and to host the Fellowship or manage the Award.
5. Justification of all budget items.
6. Where an Australian Chief Investigator has held an earlier grant under the IREX Scheme or the former International Research Fellowships Scheme or International Projects Scheme, a brief report on the outcome of that grant, including a list of joint publications, grants or similar evidence of successful ongoing collaboration.

In addition, for Fellowships only:

7. Track record of the proposed Fellow.
8. In the case of an application for a Fellow from Germany or South Korea, to be administered by an eligible research body, the benefit expected to flow to programmes of research administered by higher education institutions as listed at Appendix 1.

In addition, for Awards only:

7. Management plan for the collaboration, including a proposed schedule of visits.

5.1.3 Curriculum vitae and supporting documentation

All the documents listed below are mandatory and are **not** included in the quota of pages for the additional text.

1. The **curriculum vitae** are to be no more than **two pages** in length for each Australian Chief Investigator and international Chief Investigator or proposed Fellow and must include the following details.
 - name;
 - qualifications and current appointment;
 - relevant employment history;
 - a list of the ten most significant relevant publications for the last five years and the total number of peer-reviewed research publications over the last five years; and
 - brief details of all competitive grant funding for the last five years.
2. Include a short statement suitable for inclusion in a **media release** should the application be successful. This statement, of no more than 200 words, should be written in plain English and be suitable for circulation in the mass media.

5.1.4 Application format

All pages should be in black type, size 12 font on white A4 paper, single-sided, and unbound, with at least 1 cm margins on each side.

As applications are scanned electronically, only the following type fonts should be used: Arial, Courier, Palantino, Times New Roman, or Helvetica. Variants such as mathematical typesetting languages may also be used.

Colour graphs or colour photographs may be included but they will be reproduced in black and white.

A **table of contents**, with page referencing, is to be included at the beginning of the additional text. This page will be additional to the ten pages of additional text and must be included in the number of sheets entered on the application form.

The additional text, the curriculum vitae and supporting documentation must be page numbered consecutively, starting from page one of the additional text.

5.1.5 Copies of application

An **original and ONE IDENTICAL copy only** are required. The application must be clipped, with fold-back clips, not stapled, and submitted in the following order: application form, additional text, curriculum vitae and supporting documentation.

5.1.6 Application submission

All applications must:

- be signed by the appropriate persons on the Certifications page of the application form;
- identify the name, address and telephone number of an appropriate contact officer in the institution/research body;
- be submitted through the Research Office of the administering institution; and
- be submitted electronically, by the Research Office via the Grants Application Management System (GAMS), to DETYA.

Applicants must ensure that their institution's Research Office receives their application before the internal closing date to enable electronic submission.

Late additional pages or replacement pages will not be accepted after submission and applications received after 14 April 2000 will not be considered for funding.

The Research Office will submit paper copies of the application, with a list of all applications despatched,

by **mail**, to:

Executive Manager
Research Programme Management Group
Higher Education Research Branch LC 121
Department of Education, Training
and Youth Affairs
GPO Box 9880
CANBERRA ACT 2601

by **courier**, to:

Executive Manager
Research Programme Management Group
Higher Education Research Branch
Department of Education, Training
and Youth Affairs
Level 2, 14 Mort Street
CANBERRA ACT 2600

5.2 Timetable

<i>Month</i>	<i>Year</i>	<i>Event</i>
14 April	2000	Closing date for applications Note: Each institution will set its own closing date
13-15 June	2000	Applications considered by the Committee for International and National Cooperation (CINC)
July-August	2000	Recommendations submitted to the ARC for endorsement and then to the Minister for approval
August-September	2000	Announcement of successful IREX projects and advice to applicants

6. Selection and Approval Process

6.1 Selection criteria

Eligible applications are assessed against the following criteria.

1. The potential of the project to contribute to the advancement of knowledge in a particular field of research.
2. The potential contribution of the project to ongoing international collaborative research.
3. The capacity of the researchers involved in the project, taking into account the opportunities which have been available to them to date, as judged by their achievements in:
 - the advancement of knowledge; and
 - international collaborative research activities.
4. The quality of the research environment within the administering institution and the collaborating institution, including the commitment of the administering institution to the development of international research links.
5. In the case of applicants who have previously received awards under the IREX Scheme, the former International Research Fellowships Scheme or International Projects Scheme, the demonstrated outcomes of those collaborations, including joint publications, joint grants, contracts or similar awards, or other relevant evidence.
6. In the case of an application for a Fellow from Germany or South Korea to be administered by an eligible research body, eg. the CSIRO, the benefit expected to flow to programmes of research administered by higher education institutions as listed at Appendix 1.
7. Any other requirements mentioned in specific agreements or indicated in the attached appendices.

6.2 Selection procedure

Assessment of the application is undertaken by a selection committee which may seek advice from appropriately qualified persons. The selection committee prepares funding recommendations which are submitted to the ARC for endorsement and then to the Minister for approval. The ARC has procedures for declaring conflicts of interest and for members to withdraw from consideration of particular applications.

6.3 Offer of grant

Following the Minister's approval, the successful administering institution will be informed by DETYA in a letter of offer which will indicate the funding to be provided and include the Conditions of Grant.

6.4 Conditions of grant

Applicants should familiarise themselves with the Conditions of Grant which are available on the World Wide Web at:

<http://www.detya.gov.au/highered/research/grants/grantap1.htm#rief>

The administering institution must sign the Conditions of Grant on behalf of the cooperating institutions before grant payments can be made. If the institution is administering more than one grant under the IREX Scheme, only one Conditions of Grant document needs to be completed.

7. Appeals Process

Appeals will be considered only against process issues and not against Committee decisions or comments. Appeals must be made on the appeals form available on the World Wide Web at:

<http://www.detya.gov.au/highered/research/grants/grantap1.htm#irex>

The form must be lodged through the institution's Research Office and be received, **within 28 days** of the date on the letter notifying the outcome of applications, by:

The Appeals Officer
Higher Education Research Branch LC 121
Department of Education, Training and Youth Affairs
GPO Box 9880
CANBERRA ACT 2601

8. Grant Administration

8.1 Reporting requirements

Institutions are required to submit to DETYA:

- an **Annual Report** on the use and expenditure of grant funds by 31 March in the year following the calendar year for which they were granted; and

- an **Audited Financial Statement** by 30 June of the year following the year of the grant, in accordance with sub-section 23(5) of the *Higher Education Funding Act 1988* (HEFA).

DETYA reserves the right to suspend payment of further instalments of any current grant until the appropriate reports have been received and assessed as satisfactory.

Reporting should be in sufficient detail to show that funds have been applied in the areas for which they were granted. The Annual Report should also highlight significant aspects of the research, provide an outline of how IREX funding has contributed to developments in the research area supported and describe the outlook for the future. A form covering these matters will be available from the institution's Research Office or from the World Wide Web at:

<http://www.detya.gov.au/highered/research/grants/grantap1.htm#irex>

8.1.1 Failure to provide reports

Where an institution fails to submit satisfactory reports, as required, the Minister may, under section 108 of the HEFA, determine that funds have not been used in accordance with conditions applicable to the grant, and that all or part of the grant must be repaid. In this case, DETYA may withhold the remainder of the institution's payments under the Scheme for the current year or initiate recovery of grant monies.

8.2 Monitoring and evaluation

Reviews of ARC/DETYA schemes are undertaken periodically, as deemed necessary. Persons nominated by DETYA are to be given full access to all accounts, records, documents and premises relevant to the research being funded by DETYA.

8.3 Transfer of grant

Grant payments are made to the institution at which the research is being carried out. If, during the term of research funding, the grantee transfers to another institution, approval from the Minister's delegate is required before any funds or equipment may be transferred.

8.4 Financial management

8.4.1 Payments

The Scheme operates on a calendar year basis. Subject to appropriations, payment of funds will be made to institutions in regular instalments, in accordance with approved payment arrangements made under section 111 of the HEFA. Funds must only be used for purposes approved under the Scheme otherwise they must be returned.

8.4.2 Carryovers

As grants are made for the specified calendar year, carryovers beyond 31 December of the year in which the grant was made require approval. Carryover requests must be made in the Annual Report. Only in exceptional circumstances will funds be carried over for more than twelve months.

8.4.3 Recoveries

Any funds that have not been spent, or are not to be carried over, will be recovered by DETYA, following advice provided in the Annual Report, in accordance with section 108 of the HEFA.

9. General Information

9.1 Roles and responsibilities

Broadly, roles and responsibilities under the Higher Education Targeted Research Programme are as follows.

9.1.1 The Minister

The Minister for Education, Training and Youth Affairs, under the HEFA, has responsibility for approving:

- the mechanism for allocation of funds awarded for research;
- research funding schemes' objectives, guidelines and associated conditions;
- the expenditure, carryover and recovery of Research Programme funds; and
- variations to grants and the reallocation of unused funds.

9.1.2 Australian Research Council

The ARC, under the *Employment, Education and Training Act 1988*, provides advice on research policy, and recommendations on the allocation of funding resources, to the Minister.

9.1.3 DETYA staff

Staff of the Higher Education Research Branch, DETYA, on behalf of the Minister's delegates, are responsible for:

- providing advice to the Minister on the allocative mechanisms;
- providing advice to the Minister, the ARC and institutions on the operation of the schemes; and
- administering the range of research funding schemes and mechanisms, including providing secretariat support to the ARC during selection meetings.

9.1.4 Higher education institutions and other organisations

Research Offices of higher education institutions and other organisations are the first points of contact for parties interested in grant opportunities and are responsible for:

- maintaining records on the receipt and expenditure of grant funds;
- exercising quality control over grant applications; and
- ensuring compliance with grant conditions.

9.2 Privacy of individuals

Documents containing personal information are handled and protected in accordance with the provisions of the *Privacy Act 1988* which sets standards for the collection, storage, use and disclosure of, and access to, personal information. Personal information is disclosed only with permission of the individual to whom it relates or where the Act allows.

9.3 Freedom of information

All documents are subject to the *Freedom of Information Act 1982* unless exempt in accordance with the provisions of the Act.

9.4 Confidentiality

Information contained in applications is regarded as confidential unless otherwise stated and will be received and treated as confidential by DETYA, the ARC, institutions and assessors.

9.5 Intellectual property

The institution must adhere to an intellectual property policy, approved by the institution's governing body, which has as one of its aims the maximisation of national benefits arising from research.

9.6 Incomplete/misleading information

If an application is incomplete or contains information that is considered misleading, it will be excluded from any further consideration for funding.

If the CINC believes that omissions or inclusion of misleading information are intentional, or if there is evidence of malpractice, the matter will be referred to one of DETYA's Investigation and Compliance Units for investigation. The Commonwealth Government is committed to protecting its revenue, expenditure and property from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees to gain financial or other benefits by deceit.

Examples of malpractice include, but are not restricted to:

- providing fictitious track records; and
- falsifying claims in publications records (eg. describing a paper as accepted for publication when it has only been submitted).

9.7 Insurance and liabilities

By accepting funds under an ARC/DETYA research scheme, institutions agree to indemnify the Commonwealth from any expense arising from any action that may be made or brought against the Commonwealth resulting from activities funded under the Scheme. Institutions are responsible for taking out appropriate insurance.

9.8 Contact points

For further information, the institution's Research Office should be contacted in the first instance. Enquiries about this Scheme may be addressed to:

Scheme Manager
International Researcher Exchange Scheme
Research Programme Management Group
Higher Education Research Branch LC 121
Department of Education, Training and Youth Affairs
GPO Box 9880
CANBERRA ACT 2601
Fax: (02) 6240 9645
Email: karen.mow@detya.gov.au

Web site address: <http://www.detya.gov.au/highered/research/grants/schemes.htm>

Appendix 1: Eligible higher education institutions

Higher Education Institutions in Receipt of Commonwealth Funding on a Triennial Basis

New South Wales

Charles Sturt University
Macquarie University
Southern Cross University
The University of New England
The University of New South Wales
The University of Newcastle
The University of Sydney
University of Technology, Sydney
University of Western Sydney
University of Wollongong

Victoria

Deakin University
La Trobe University
Monash University
Royal Melbourne Institute of Technology
Swinburne University of Technology
University of Ballarat
The University of Melbourne
Victoria University of Technology

Queensland

Central Queensland University
Griffith University
James Cook University
Queensland University of Technology
The University of Queensland
University of Southern Queensland

Western Australia

Curtin University of Technology
Edith Cowan University
Murdoch University
The University of Western Australia

South Australia

The Flinders University of South Australia
The University of Adelaide
University of South Australia

Tasmania

University of Tasmania
Australian Maritime College

Northern Territory

Northern Territory University
Batchelor College

Australian Capital Territory

The Australian National University (*see section 4.2 of these Guidelines*)
University of Canberra

Multi-State

Australian Catholic University

Appendix 2: Salary Scales for IREX Fellowships in 1999

	Salary	Salary +26% on-costs (payable to the institution)
Level A equivalent		
Level 1	\$39,188	\$49,377
Level 2	\$40,629	\$51,192
Level 3	\$42,066	\$53,003
Level B equivalent		
Level 1	\$44,281	\$55,794
Level 2	\$45,942	\$57,887
Level 3	\$47,601	\$59,978
Level 4	\$49,264	\$62,072
Level 5	\$50,923	\$64,163
Level 6	\$52,585	\$66,257
Level C equivalent		
Level 1	\$54,244	\$68,348
Level 2	\$55,906	\$70,442
Level 3	\$57,565	\$72,532
Level 4	\$59,227	\$74,625
Level 5	\$60,886	\$76,716
Level 6	\$62,548	\$78,810
Level D equivalent		
Level 1	\$65,315	\$82,297
Level 2	\$67,528	\$85,086
Level 3	\$69,743	\$87,876
Level 4	\$71,957	\$90,665
Level E equivalent		
Level 1	\$84,134	\$106,009

Appendix 3: Anglo-Australian Observatory Fellowship

International Research Fellowship Agreement between the UK Particle Physics and Astronomy Research Council (PPARC) and the ARC.

Number and eligibility

- One Fellowship will be awarded alternately to early career British and Australian researchers to undertake postdoctoral work at the Anglo-Australian Observatory (AAO).
- The Fellowship is funded on a 50/50 share basis between the parties to the Agreement.

Duration

- Two years with an extension of up to twelve months in exceptional circumstances.

Application

- Any Australian or British postdoctoral researcher is eligible to apply for the Fellowship when applications are called for by advertisement.

Possible entitlements

- Salaries will be recommended by the administering institution from the appropriate point (dependent upon experience) in the range A1 to A3 on the ARC/DETYA Salary Scales for IREX Fellowships in 1999 at Appendix 2. Salaries are subject to approval by the Minister and will be paid through the administering institution.
- Reimbursement of travel costs at the cheapest direct airfare rate for an international resident and his/her dependants, with similar return airfare provisions, provided that the Fellow has not obtained subsequent employment in Australia for a period exceeding twelve months.
- Transfer expenses for an Australian resident Fellow and his/her dependants are reimbursed on a comparable basis to those provided for international Fellows, including car mileage allowance up to the maximum equivalent of the cheapest direct airfare.
- Removal expenses of up to \$A12,000 are payable for a Fellow relocating from the UK and comparable expenses are payable for an Australian resident Fellow, subject to full refund of the amount if the Fellowship is relinquished within twelve months.
- Leave (recreation, sick and maternity) may be granted during the period of the Fellowship.
- Additional Research Support Grant of \$6,000 per annum.

Appendix 4: French Fellowships

International Research Fellowship Agreement between the French Ministry of National Education and Culture (Ministry) and the ARC.

Number and eligibility

- Up to five research Fellowships may be awarded by the ARC in 2001 to postdoctoral or senior researchers from France to work in Australia in the fields of social sciences, mathematics, the natural sciences and engineering. Australian researchers may seek Fellowships through their French host researcher.
- Applicant Fellows must be of at least postdoctoral status. Early career researchers from France are strongly encouraged.
- Applicants must be French or Australian citizens or permanent residents of Australia.
- Fellowships cannot be extended nor granted a second time.

Duration

- Four to twelve months.
- Successful applicants must take up Fellowships before 30 June 2001.

Application

- Any Australian academic institution, including the IAS, may nominate French candidates to the ARC. Any French academic institution may nominate Australian candidates to the Ministry. Nominating institutions must guarantee to provide appropriate facilities and equipment and to meet associated research costs.

Possible entitlements

- Salaries will be recommended by the administering institution from the appropriate point on the ARC/DETYA Salary Scales for IREX Fellowships in 1999 at Appendix 2. Salaries are subject to agreement by the ARC and approval by the Minister, and will be paid through the administering institution.
- An amount of 26% of salary is payable to administering institutions for on-costs together with a contribution to consumable items for the research project.
- One return economy class airfare and associated travel expenses for the Fellow.
- Cost of attendance at a major conference in Australia, including registration and travel.
- Medical and accident insurance (provided by the administering institution).

No responsibility will be taken for any costs associated with visits by family members.

Appendix 5: German Fellowships

International Research Fellowship Agreement between the Alexander von Humboldt-Stiftung (AvH) and the ARC.

Number and eligibility

- Up to five Fellowships annually to German citizens: three to outstanding researchers of international standing, and two to brilliant young (or early career) researchers, in humanities, social sciences, natural sciences or engineering.
- Applicant Fellows must be of at least postdoctoral status.
- Applicant Fellows must be able to demonstrate strong links to a German research institution which will enable ongoing collaboration.
- Fellowships cannot be extended nor granted a second time.

Duration

- Four to twelve months.
- Successful applicants must take up Fellowships before 30 June 2001.

Application

- Any Australian higher education institution, the IAS and the CSIRO can nominate German candidates to the ARC and any German researcher, university or research institution can nominate Australian candidates to the AvH. Nominating institutions must guarantee to provide appropriate facilities and equipment and to meet associated research costs.

Possible entitlements

- Salaries will be recommended by the administering institution from the appropriate point on the ARC/DETYA Salary Scales for IREX Fellowships in 1999 at Appendix 2. Salaries are subject to agreement by the ARC and approval by the Minister, and will be paid through the administering institution.
- An amount of 26% of salary is payable to administering institutions for on-costs together with a contribution to consumable items for the research project.
- One return business class air fare and associated travel expenses for the Fellow. Air fares and associated travel expenses, at the economy rate, for a partner and dependent children can be provided if they accompany the Fellow and stay in the host country for at least six months. If the Fellow is accompanied by family, he/she will be entitled to economy class travel.
- The cost of attendance at a major conference in Australia, including registration and travel.
- The administering institution will provide health and accident insurance cover during the stay in the host country for the researcher (and partner and dependent children provided they are in continuous residence in the host country for the stay of the researcher).

Appendix 6: The Republic of Korea (South Korea) Fellowships

International Research Fellowship Agreement among the Korea Science and Engineering Foundation (KOSEF), the ARC, the Australian Academy of Science (AAS), and the Australian Academy of Technological Sciences and Engineering (ATS).

Number and eligibility

- At least three to South Korea and three to Australia each year. Up to ten to each country each year may be available, depending on funds.
- Applicant Fellows must be of at least postdoctoral status.
- No restriction is placed on nationality or age, subject to the normal immigration and visa requirements of South Korea and Australia.
- Fellowships cannot be extended nor granted a second time.

Duration

- Four to twelve months.
- Successful applicants must take up Fellowships before 30 June 2001.

Application

- Any Australian higher education institution, including the IAS and the CSIRO, can nominate candidates from South Korea to the ARC and any researcher, university or research institution in South Korea can nominate Australian candidates to KOSEF. Nominating institutions must guarantee to provide appropriate facilities and equipment and to meet associated research costs.

Possible entitlements

- Salaries will be recommended by the administering institution from the appropriate point on the ARC/DETYA Salary Scales for IREX Fellowships in 1999 at Appendix 2. Salaries are subject to agreement by the ARC and approval by the Minister, and will be paid through the administering institution.
- An amount of 26% of salary is payable to administering institutions for on-costs together with a contribution to consumable items for the research project.
- One return economy class air fare and associated travel expenses for the Fellow. Air fares and associated travel expenses, at the economy rate, for a partner and dependent children can be provided if they accompany the Fellow and stay in the host country for at least six months.
- The cost of attendance at a major conference in Australia, including registration and travel.
- The administering institution will provide health and accident insurance cover during the stay in the host country for the researcher (and partner and dependent children provided they are in continuous residence in the host country for the stay of the researcher).

Appendix 7: United Kingdom Fellowships

International Research Fellowship Agreement between the United Kingdom Office of Science and Technology, administered by the Royal Academy of Engineering, and the ARC.

Number and eligibility

- Up to five research Fellowships may be awarded annually by the ARC in 2001 to postdoctoral researchers from the UK to work in Australia in the fields of social sciences, mathematics, the natural sciences and engineering. Australian researchers may seek Fellowships, through their UK host researcher, for research in any branch of science or engineering which comes within the ambit of the Royal Academy of Engineering and the Royal Society, and in the social sciences.
- Eligible researchers are those who have completed their doctorate within three years. Eligibility for Fellowships in 2001 is limited to researchers who have had doctorates conferred at any time during 1997, 1998, 1999 or by 31 March 2000. Applicants may seek an exemption from this requirement if the nominating institution includes a statement justifying special consideration, eg. candidates who interrupted their careers to care for children. Non-research careers do not normally qualify for exemption.
- No restriction is placed on nationality or age, subject to the normal immigration and visa requirements of the UK and Australia.
- Fellowships cannot be extended nor granted a second time.

Duration

- Four to twelve months.
- Successful applicants must take up Fellowships before 30 June 2001.

Application

- Any Australian higher education institution, including the IAS, may nominate UK candidates to the ARC. Any UK academic institution may nominate Australian candidates to the Royal Academy of Engineering. Nominating institutions must guarantee to provide appropriate facilities and equipment and to meet associated research costs.

Possible entitlements

- Salaries will be recommended by the administering institution from the appropriate point, in the range A1 to A3, on the ARC/DETYA Salary Scales for IREX Fellowships in 1999 at Appendix 2. Salaries are subject to agreement by the ARC and approval by the Minister, and will be paid through the administering institution.
- An amount of 26% of salary is payable to administering institutions for on-costs together with a contribution to consumable items for the research project.
- One return economy class air fare and associated travel expenses for the Fellow (provided by the administering institution).
- Cost of attendance at a major conference in Australia, including registration and travel.
- A contribution towards subsistence.
- Fellows are responsible for their own medical and dental treatment.

No responsibility will be taken for any costs associated with visits by family members.

Appendix 8: International Researcher Exchange Awards

The IREX Awards are intended to foster stronger research links with between centres of excellence in Australia and **any other country**. Researchers are encouraged to develop collaboration and to initiate or continue the movement of key people, at senior and junior levels, between those centres. Awards are intended to support planned collaborative activity with specific research goals. Funding will be provided to enable travel and collaboration. Salaries will not be provided.

Eligibility

- Eligible Australian Chief Investigators are researchers or academics employed by the institutions listed in Appendix 1 (excluding researchers working in the Institute of Advanced Studies at the Australian National University). The Australian Chief Investigators must be outstanding researchers of international standing in the relevant discipline or multi-disciplinary field. The collaborating international Chief Investigators must also be outstanding. Publications and track records in attracting research grants will be considered in the selection process (see section 6 of these guidelines).

Applications for support under IREX Awards may be for collaboration with any appropriate researchers **in any country** or countries. Preference may be given to applications involving countries with which the ARC has a Memorandum of Understanding, countries with which the ARC has traditional research links (the United States of America, the United Kingdom, Canada, New Zealand and India) and/or countries which are in the Asia-Pacific region.

Duration

- Up to three years of collaboration, including visits by senior researchers, postdoctoral researchers and postgraduate students. Visits by senior researchers (Chief Investigators) may be for short periods but visits by junior researchers should be for more substantial uninterrupted periods, typically three months or more. Applications for Awards of one or two years' duration are also welcome.

Application

- Australian researcher through his/her institution.

Possible entitlements

- International travel costs at the economy rate, usually for Australian researchers.
- Local travel necessary to the collaborative research, usually for international researchers in Australia.
- A contribution to subsistence based upon reasonable costs in the destination cities, usually for researchers visiting Australia. In Australia, the maximum per diem rate is \$150 for visits of less than fourteen days; for visits of fourteen days or more the maximum rate is \$550 per week.
- A contribution to consumables necessary to the collaborative work, up to a maximum of \$5,000 per annum.

Items not supported include salaries, equipment and field work fundamental to the research which should be funded by other research grants.

Matching funding should be found by the partner researchers to cover the other costs of

collaboration (ie. their airfares to Australia and subsistence for Australians overseas). Matching funds from the international collaborator can be from any source in the collaborating country, not necessarily the MoU partner organisation. There is no obligation for MoU organisations (listed on the next page) to jointly fund the costs of the collaboration. Each country has its own independent application processes.

Countries with which the ARC has a Memorandum of Understanding (MoU)

- *Austria* - Austrian Science Foundation (FWF)
- *China* - National Natural Science Foundation of China (NSFC)
- *Czech Republic* - Grant Agency of the Czech Republic
- *France* - Centre National de la Recherche Scientifique (CNRS)
- *Germany* - Deutsche Forschungsgemeinschaft (DFG)
- *Indonesia* - Indonesian University Research Council (IURC)
- *Italy* - the National Research Council of Italy (CNR)
- *Japan* - Japan Society for the Promotion of Science (JSPS)
- *The Republic of Korea* - Korea Science and Engineering Foundation (KOSEF) and Korea Research Foundation (KRF)
- *Sweden* - Swedish Natural Science Research Council (NFR)
- *Switzerland* - Swiss National Science Foundation (SNSF)
- *The Netherlands* - Netherlands Organisation for Scientific Research (NWO)

Traditional research partner nations are afforded the same status as MoU countries. Traditional partners are:

- *Canada*
- *India*
- *New Zealand*
- *The United Kingdom*
- *The United States of America*

Grants may also be awarded for projects supported under the European Union's Fifth Framework Program.