



**Australian Government**

**Australian Research Council**

# **ARC College of Experts 2020 Nomination Kit**

This document provides general information about the ARC College of Experts and the Nomination process.

## General information

To support the advancement of knowledge and contribute to national innovation, the Australian Research Council (ARC) engages ARC College of Experts to:

- play a key role in completing between 150 to 200 assessments identifying research excellence per year, moderating external assessments, attending Selection Advisory Committee meetings and recommending fundable applications;
- assist the ARC in recruiting and assigning assessors and in implementing peer review reforms;
- advise the ARC on research matters, including how research funding schemes can be targeted to produce maximum benefits for the Australian research community and society more broadly.

The ARC is seeking nominations from senior research academics with extensive peer review experience and strong emphasis will be placed on multi-disciplinary and cross-disciplinary expertise. Nominations are welcome from all disciplines. A high regard is also placed on applicants who have strong institutional support to meet the commitment required from College of Expert members.

The call for 2020 College nominations is made with particular interest in the following areas:

Accounting, Auditing and Accountability	Marketing
Agricultural Biotechnology	Materials Engineering
Analytical Chemistry	Mechanical Engineering
Anthropology	Medical Biotechnology
Applied Mathematics	Medical Physiology
Archaeology	Medicinal And Biomolecular Chemistry
Architecture	Microbial ecology
Art Theory And Criticism	Microbial genetics
Atmospheric Sciences	Microbiology
Atomic, Molecular, Nuclear, Particle And Plasma Physics	Numerical And Computational Mathematics
Biochemistry And Cell Biology	Optical Physics
Biological psychology	Other Philosophy And Religious Studies
Biomedical Engineering	Performing Arts
Civil Engineering	Pharmacology And Pharmaceutical Sciences
Cognitive Sciences	Philosophy
Computational Mathematics	Physiology
Condensed Matter Physics	Plant Biology

Costal Geology/Engineering	Plant physiology
Data Analysis and Management	Policy and Administration
Development psychology and ageing	Political Science
Ecology	Public Health And Health Services
Electrical And Electronic Engineering	Pure Mathematics
Epigenetics	Quantum Technology
Genetics	Research Instrumentation Development
Geochemistry	Religion And Religious Studies
Human Geography	Sociology
Immunology	Soil biology
Inorganic Chemistry	Synthetic biology
Interdisciplinary Engineering	Transportation and Freight Services
International Relations	Urban and Regional Planning
Language Studies	Veterinary Immunology
Linguistics	Virology
Machine Learning	Volcanology
Macromolecular And Materials Chemistry	Zoology

The ARC is committed to improving the gender balance of membership on ARC selection committees and encourages women to nominate. In addition, nominations from people of Aboriginal or Torres Strait Islander origin, and end-users across the private, public and not-for-profit sectors are particularly encouraged. Please note that international nominees are eligible to apply on the condition that they are able to obtain an Australian visa.

The ARC College of Experts is assisted and coordinated by Executive Directors who have scheme and interdisciplinary responsibilities at the ARC. Nominees are encouraged to contact the relevant [Executive Director](#) to discuss how their expertise fits into the selection panels and the time commitment involved in becoming a College of Experts member. Please direct your inquiries to [college@arc.gov.au](mailto:college@arc.gov.au).

## Commencement

Members of the ARC College of Experts are appointed for one year with annual extensions (subject to performance review) for a maximum appointment period of three years.

Successful nominees must be available to commence in November 2019 with an induction workshop scheduled in Canberra. Assignments and assessments of applications for funding will begin shortly after induction. Members must be available for one or two selection meetings held in Canberra each year and regular videoconferences for meeting preparation.

Please note – some Selection Advisory Committee meetings are conducted via videoconference and members must be available for these, where relevant.

## Time Commitment

Membership of the ARC College of Experts requires a significant time commitment, including working to specified, non-negotiable timeframes. The ARC College of Experts meets in Canberra for approximately one week in May-June and one week in August each year to recommend applications for schemes under the National Competitive Grants Program.

Members must be available to attend at least one of these meetings each year and undertake assignments, assessments and moderations in preparation for the meetings. Members on the Selection Advisory Committee for the *Linkage Projects* scheme are also required to attend up to eight videoconference meetings per year.

ARC College of Experts members may be called upon to assign, read and assess, between 150 to 200 funding applications **each year**. The number of meetings, volume of assignments and assessments vary per year according to the scheme and number of applications received from different discipline areas.

Appointees will be requested to indicate their availability for meetings annually for the duration of their contract. Should appointees intend to be an applicant for funding under one or more ARC schemes over the next three years, the ARC will make arrangements to ensure integrity is maintained in the assessment process.

In all circumstances where members are assigning, assessing or moderating, the [ARC Conflict of Interest and Confidentiality Policy](#) applies.

## Remuneration

Members of the ARC College of Experts will be remunerated for sitting fees and reading rates. Sitting fees are guided by the ARC Administrative Arrangements for Committees and received per day for meetings attended. The reading rate is up to \$90.90 (GST exclusive) per application.

Where an insufficient number of assessments have been received through the normal external assessor process, there may be instances where College of Expert members provide additional assessments for applications at short notice. Remuneration is also provided for this service.

The ARC will cover reasonable travel costs for the attendance of selection meetings in Canberra, including international travel and visa application costs for Members based overseas.

## Nomination Submission

Nominations **must** be submitted electronically by the nominee's primary employer (an approved nominator or delegate — see [Table 1](#)) to the ARC via the [ARC's Research Management System \(RMS\)](#) by **5pm (AEST) Friday, 5 July 2019**.

Nominations will not be accepted directly from nominees (except those submitting as self-employed).

Nominees who hold an honorary or adjunct appointment with a higher education institution are eligible to apply through that institution.

International nominees should submit a nomination through the Australian higher education institution they are affiliated with. If an international nominee is not affiliated with any Australian organisation, the nomination should be submitted through their primary employer.

The Nomination Form is available in [RMS](#). For more information, please see the Instructions to Applicants on the ARC website.

Late nominations will not be accepted. Amendments, replacements or additions to 2020 Nomination Forms will not be accepted after closing, unless invited by the ARC.

Table 1: Approved nominators are:

<u>Primary Employer</u>	<u>Approved Nominators</u>
Higher education institution	Vice-Chancellor/Deputy Vice-Chancellor (Research)
Industry or business	Chief Executive Officer or equivalent
Government	Agency Head / Deputy Secretary or equivalent
Self-employed	Self-nominate

## Advice on outcomes of the nomination process

It is anticipated that successful nominees and nominating primary employers will be advised of the outcome in September/October 2019.

## Confidentiality

The ARC will treat information contained in nominations as strictly confidential. However, nominated referees may be contacted to discuss the suitability of nominees.

## Privacy

The information collected may be passed to third parties for the purposes of obtaining an assessment of the nomination.

The ARC is bound by the provisions of the *Privacy Act 1988*. Section 14 of the *Privacy Act 1988* contains the Australian Privacy Principles (APPs) which prescribe the rules for handling personal information.

## References

For more information about the nomination process and the ARC College of Experts, please visit the [ARC College of Experts page](#) or email any queries to [college@arc.gov.au](mailto:college@arc.gov.au).

Successful applicants accepted into the College of Experts will need an up-to-date RMS account. If you do not already have an RMS account please use the [RMS Register New User page](#) to request one.

More information on how to create an RMS profile is contained in the [RMS User Management Guide](#) on the RMS Information page under the heading *Key documents and links*.

## Contacts

Please direct your inquiries to [college@arc.gov.au](mailto:college@arc.gov.au) or phone +61 2 6287 6600.