



**Australian Government**

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**Australian Research Council**

# **ARC College of Experts 2022 Nomination Kit**

This document provides some general information about the ARC College of Experts and the Nomination process.

## General information

To support the advancement of knowledge and contribute to national innovation, the Australian Research Council (ARC) engages ARC College of Experts to:

- play a key role in completing between 150 to 200 assessments per year identifying research excellence, moderating external assessments, attending Selection Advisory Committee (SAC) meetings and recommending fundable applications
- assist the ARC in recruiting and assigning assessors and in implementing peer review reforms
- advise the ARC on research matters, including how research funding schemes can be targeted to produce maximum benefits for the Australian research community and society more broadly.

The ARC is seeking nominations from suitably qualified and experienced individuals, including from senior research academics, people of Aboriginal and/or Torres Strait Islander origin, and end-users across the private, public, and not-for-profit sectors with peer review experience. Strong emphasis will be placed on multi-disciplinary and cross-disciplinary expertise. Nominations are welcome from all disciplines. A high regard is also placed on applicants who have strong institutional support to meet the commitment required from College of Experts members.

However, this call for nominations is made with particular interest in the following areas:

|   |                                       |
|---|---------------------------------------|
| Aerospace Engineering                                   | Geomatic Engineering                  |
| Agricultural Biotechnology                              | Geophysics                            |
| Agricultural, Land and Farm Management                  | Human Movement and Sports Science     |
| Animal Production                                       | Immunology                            |
| Archaeology   | Indigenous Studies                    |
| Architecture  | Information Systems                   |
| Artificial intelligence and image processing            | Inorganic Chemistry                   |
| Astronomical and Space Sciences                         | Law                                   |
| Atmospheric Sciences                                    | Library and Information Services      |
| Atomic, Molecular, Nuclear, Particle and Plasma Physics | Marine Engineering                    |
| Automotive Engineering                                  | Materials Engineering                 |
| Biomedical Engineering                                  | Mathematical Physics                  |
| Building  | Medical Biochemistry and Metabolomics |
| Civil Engineering                                       | Medical Biotechnology                 |
| Classical Physics                                       | Medical Physiology                    |
| Computer Hardware                                       | Microbial Ecology                     |
| Crop and Pasture Production                             | Microbiology                          |

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|--|---|
| Data Format  | Nanotechnology                                  |
| Distributed Computing                                    | Neurosciences                                   |
| Ecological Applications                                  | Numerical and Computational Mathematics         |
| Ecology  | Oceanography                                    |
| Electrical and Electronic Engineering                    | Organic Chemistry                               |
| Engineering Design                                       | Physical Chemistry (incl. Structural)           |
| Environmental Biotechnology                              | Physical Geography and Environmental Geoscience |
| Environmental Science and Management                     | Psychology                                      |
| Evolutionary Biology                                     | Public Health and Health Services               |
| Food Sciences  | Religion and Religion Studies                   |
| Genetics   | Social Work                                     |
| Sociology  | Theological Studies                             |
| Statistics   | Urban and Regional Planning                     |
| Studies of Aboriginal and Torres Strait Islander Society | Veterinary Sciences                             |

The ARC is committed to improving the diversity of membership on the ARC College of Experts and encourages qualified people from a broad range of groups to nominate. This includes but is not limited to:

- Gender diversity
- People of Aboriginal and/or Torres Strait Islander origin
- Industry
- Public sector organisations

International nominees are eligible to apply.

The ARC College of Experts is assisted and coordinated by Executive Directors who have scheme and interdisciplinary responsibilities at the ARC. Nominees are encouraged to contact the relevant Executive Director to discuss how their expertise fits into the selection panels and the time commitment involved in becoming a College of Experts member. Please direct your inquiries to [college@arc.gov.au](mailto:college@arc.gov.au).

## Commencement

Members of the ARC College of Experts are generally appointed for a three-year term.

An induction workshop will be scheduled following appointment. Successful nominees must be available to commence in early 2022, to assign and assess applications for funding, as well as to be available for one or two selection meetings each year, in addition to regular videoconferences for meeting preparation. Please note that some SAC meetings are conducted via videoconference and members must be available for these, where relevant.

## Time Commitment

Members of the ARC College of Experts may be appointed to form a SAC. While not all members of the ARC College of Experts will be appointed to be part of a SAC at one time, SAC membership requires a significant time commitment, including working to specified, non-negotiable timeframes. The ARC SAC meetings are predominantly held in May-June and in August-September each year to recommend applications for funding under the National Competitive Grants Program. Members must be available to attend at least one of these meetings each year and undertake assignments, assessments, and moderations in preparation for the meetings. Depending on the scheme, meetings could take from one day up to one week. Members on the SAC for the Linkage Project scheme are also required to attend up to three meetings per year.

ARC College of Experts members may be called upon to assign, read and assess, up to 150 to 200 funding applications each year. The number of meetings, volume of assignments and assessments vary per year according to the scheme and number of applications received from different discipline areas.

Members of the ARC College of Experts will be requested to indicate their availability for meetings each year over a three-year period. Should members intend to be an applicant for funding under one or more ARC schemes over the next three years, the ARC will make arrangements to ensure integrity in the assessment process. Being a member of the College of Experts does not exclude individuals from applying for funding from the ARC.

In all circumstances where members are assigning, assessing or moderating, the [ARC Conflict of Interest and Confidentiality Policy](#) applies.

## Remuneration

SAC Members will be remunerated through sitting fees and reading rates. Sitting fees are guided by the ARC Administrative Arrangements for Committees and received per day for meetings attended. The reading rate is up to \$90.90 (GST exclusive) per application.

There may be instances where additional assessments for applications are required at short notice where insufficient assessments have been received through the normal external assessor process.

If applicable the ARC will cover reasonable travel costs, for attendance at face-to-face selection meetings in Canberra, including international travel and visa application costs for members based overseas.

## Nomination Submission

Nominations **must** be submitted electronically by the nominee's primary employer (an approved nominator or delegate — see [Table 1](#)) to the ARC via the [ARC's Research Management System \(RMS\)](#) by **5pm (AEST) Monday, 25 June 2021**. Nominations will not be accepted directly from nominees (except those submitting as self-employed). Nominees who hold an honorary or adjunct appointment or other affiliation with a higher education institution are encouraged to apply through that institution.

International nominees should submit a nomination through the Australian higher education institution they are affiliated with. If an international nominee is not affiliated with any Australian organisation, the nomination should be submitted through their primary employer.

The Nomination Form is available on RMS. For more information, please see the Instructions to Applicants on the ARC website.

Late nominations will not be accepted. Amendments, replacements, or additions to 2022 Nomination Forms will not be accepted after closing, unless invited by the ARC.

Table 1: Approved nominators are:

| <u>Primary Employer</u>      | <u>Approved Nominators</u>                                      |
|------------------------------|---|
| Higher education institution | Vice-Chancellor/Deputy Vice-Chancellor (Research) or equivalent |
| Industry or business         | Chief Executive Officer or equivalent                           |
| Government                   | Agency Head / Deputy Secretary or equivalent                    |
| Self-employed                | Self-nominate   |

## Advice on outcomes of the nomination process

It is anticipated that successful nominees and nominating primary employers will be advised of the outcome in November 2021.

## Confidentiality

The ARC will treat information contained in nominations as strictly confidential. However, nominated referees may be contacted to discuss the suitability of nominees.

## Privacy

The information collected may be passed to third parties for the purposes of obtaining an assessment of the nomination.

The ARC is bound by the provisions of the *Privacy Act 1988*. Section 14 of the *Privacy Act 1988* contains the Information Privacy Principles (IPPs) which prescribe the rules for handling personal information.

## References

For more information about the nomination process and the ARC College of Experts, please visit [ARC College of Experts page](#) or email any queries to [college@arc.gov.au](mailto:college@arc.gov.au).

Successful applicants into the College of Experts will need an up-to-date RMS account. If you do not already have an RMS account please use the [RMS Register New User page](#) to request one.

More information on how to create an RMS profile is contained in the [RMS User Management Guide](#), on the RMS Information page under the heading Key documents and links.

## Contacts

Please direct your inquiries to [college@arc.gov.au](mailto:college@arc.gov.au) or phone 02 6287 6600.