



**Australian Government**

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**Australian Research Council**

# **ARC College of Experts 2023 Nomination Kit**

This document provides some general information about the ARC College of Experts and the Nomination process.

## General information

To support the advancement of knowledge and contribute to national innovation, the Australian Research Council (ARC) engages an ARC College of Experts to play a key role in identifying research excellence. Its members are experts of international standing drawn from the Australian research community: from higher education, industry and public sector research organisations.

The College of Experts assists the ARC by:

- assigning external assessors;
- assessing and ranking ARC grant applications submitted under the National Competitive Grants Program;
- moderating external assessments;
- providing recommendations for fundable applications to the ARC CEO;
- assisting with recruiting through the nomination of new assessors;
- providing advice for peer review reforms; and
- providing strategic advice to the ARC on emerging disciplines and cross-disciplinary developments.

## Nominations

The ARC is seeking nominations from suitably qualified and experienced individuals, including from senior research academics, people of Aboriginal or Torres Strait Islander origin, and end-users across the private, public and not-for-profit sectors with peer review experience. Strong emphasis will be placed on multi-disciplinary and cross-disciplinary expertise. Nominations are welcome from all disciplines. A high regard is also placed on applicants who have strong institutional support to meet the commitment required from College of Expert members.

However, this call for nominations is made with particular interest in the following areas:

Aboriginal and Torres Strait Islander culture, language and history	Environmental Engineering
Aboriginal and Torres Strait Islander education	Evolutionary biology
Aboriginal and Torres Strait Islander environmental knowledge and management	Food Science
Aboriginal and Torres Strait Islander health and wellbeing	Genetics
Aboriginal and Torres Strait Islander people, society and community	Geology
Aboriginal and Torres Strait Islander sciences	Heritage, archive, and museum studies
Aerospace Engineering	Human geography
Agricultural, Land and Farm Management	Human resources and industrial relations
Animal Production	Hydrology
Anthropology	Immunology

Applied Ethics	Indigenous Studies
Applied Mathematics	Inorganic chemistry
Archaeology	Literary studies
Artificial Intelligence and Image Processing	Machine Learning
Automotive Engineering	Maritime Engineering
Banking, Finance, and Investment	Mechanical Engineering
Biochemistry and Cell Biology	Medical and biological physics
Biological Psychology	Medical Biochemistry and Metabolomics
Business Systems in Context	Microbial Ecology
Classical Physics	Microbial Genetics
Climate change impacts and adaptation	Microbiology
Cognitive and computational psychology	Music
Communication and media studies	Neurosciences
Communications Technologies	Organic chemistry
Computation Theory and Mathematics	Pharmacology and Pharmaceutical Sciences
Computer Hardware	Philosophy
Computer Software	Physical chemistry
Data Science	Physical geography and environmental geoscience
Demography and migration	Physiology
Design	Plant biology, Crop and Pasture Production
Design Practice and Management	Quantum physics
Development studies	Science studies
Distributed Computing	Screen and digital media
Ecology and Ecological Adaptations	Sports science
Economics	Transportation, logistics, and supply chains
Education	Urban and regional planning
Electrical and Electronic Engineering	Urban and Regional Planning
Engineering Design	Veterinary Sciences

The ARC is committed to improving the diversity of membership on the ARC College of Experts and encourages qualified people from a broad range of groups to nominate. This includes but is not limited to:

- Gender diversity
- People of Aboriginal or Torres Strait Islander origin
- Academia, Industry and Public sector organisations

Please note that international nominees are eligible to apply on the condition that they are able to travel to Australia to attend meetings including obtaining any necessary visas.

The ARC College of Experts is assisted and coordinated by Executive Directors who have scheme and interdisciplinary responsibilities at the ARC. Nominees are encouraged to contact the relevant Executive Director to discuss how their expertise fits into the selection panels and the time commitment involved in becoming a College of Experts member. Please direct your inquiries to [college@arc.gov.au](mailto:college@arc.gov.au).

## Commencement

Members of the ARC College of Experts are generally appointed for a three-year term.

An induction workshop will be scheduled for November/December 2022. Successful nominees must be available to commence in early 2023, to assign and assess applications for funding, as well as to be available for one or two selection meetings each year, in addition to regular videoconferences for meeting preparation. Please note that some Selection Advisory Committee (SAC) meetings are conducted via videoconference and members must be available for these, where relevant.

## Time Commitment

Members of the ARC College of Experts may be appointed to form a SAC. While not all members of the ARC College of Experts will be called to be part of a SAC at one time, SAC membership requires a significant time commitment, including working to specified, non-negotiable timeframes. The ARC SAC meetings are held throughout the year to recommend applications for funding under the National Competitive Grants Program. Members must be available to attend at least one of these meetings each year and undertake assignments, assessments and moderations in preparation for the meetings. Depending on the scheme, meetings could take from one day up to one week.

ARC College of Experts members may be called upon to assign, read and assess, up to 150 to 200 funding applications each year. The number of meetings, volume of assignments and assessments vary per year according to the scheme and number of applications received from different discipline areas.

Members of the ARC College of Experts will be requested to indicate their availability for meetings each year over a three-year period. Should members intend to be an applicant for funding under one or more ARC schemes over the next three years, the ARC will make arrangements to ensure integrity in the assessment process. Being a member of the College of Experts does not exclude individuals from applying for funding from the ARC.

In all circumstances where members are assigning, assessing or moderating, the [ARC Conflict of Interest and Confidentiality Policy](#) applies.

## Remuneration

SAC Members will be remunerated through sitting fees and reading rates. Sitting fees are guided by the ARC Administrative Arrangements for Committees and received per day for

meetings attended. ARC College of Experts members will be paid \$45.45 (GST exclusive) for each completed assessment as Carriage 2, and \$90.90 (GST exclusive) for Carriage 1.

There may be instances where additional assessments for applications are required at short notice where insufficient assessments have been received through the normal external assessor process.

If applicable the ARC will cover reasonable travel costs, for attendance at selection meetings in Canberra, including international travel and visa application costs for members based overseas.

## Nomination Submission

Nominations **must** be submitted electronically by the nominee's primary employer (an approved nominator or delegate — see [Table 1](#)) to the ARC via the [ARC's Research Management System \(RMS\)](#) by **5pm (AEST) Wednesday, 6 July 2022**. Nominations will not be accepted directly from nominees (except those submitting as self-employed). Nominees who hold an honorary or adjunct appointment or other affiliation with a higher education institution are encouraged to apply through that institution.

International nominees should submit a nomination through the Australian higher education institution they are affiliated with. If an international nominee is not affiliated with any Australian organisation, the nomination should be submitted through their primary employer.

The Nomination Form is available on RMS. For more information, please see the [Instructions to Applicants](#) on the ARC website.

Late nominations will not be accepted. Amendments, replacements or additions to 2023 Nomination Forms will not be accepted after closing, unless invited by the ARC.

Table 1: Approved nominators are:

<u>Primary Employer</u>	<u>Approved Nominators</u>
Higher education institution	Vice-Chancellor/Deputy Vice-Chancellor (Research) or equivalent
Industry or business	Chief Executive Officer or equivalent
Government	Agency Head / Deputy Secretary or equivalent
Self-employed	Self-nominate

## Advice on outcomes of the nomination process

It is anticipated that successful nominees and nominating primary employers will be advised of the outcome in November 2022.

## Confidentiality

The ARC will treat information contained in nominations as strictly confidential. However, nominated referees may be contacted to discuss the suitability of nominees.

## Privacy

The information collected may be passed to third parties for the purposes of obtaining an assessment of the nomination.

The ARC is bound by the provisions of the *Privacy Act 1988*. Section 14 of the *Privacy Act 1988* contains the Information Privacy Principles (IPPs) which prescribe the rules for handling personal information.

## References

For more information about the nomination process and the ARC College of Experts, please visit [ARC College of Experts page](#) or email any queries to [college@arc.gov.au](mailto:college@arc.gov.au).

Successful nominees into the College of Experts will need an up-to-date RMS account. If you do not already have an RMS account please use the [RMS Register New User page](#) to request one.

More information on how to create an RMS profile is contained in the [RMS User Management Guide](#), on the RMS Information page under the heading Key documents and links.

## Contacts

Please direct your inquiries to [college@arc.gov.au](mailto:college@arc.gov.au) or phone 02 6287 6600.