



**Australian Government**  
**Australian Research Council**

## **College Nominations 2023**

# **FREQUENTLY ASKED QUESTIONS**

**Version 1.0**

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The ARC is seeking nominations from suitably qualified and experienced individuals, with peer review experience, to join the 2023 ARC College of Experts. The nomination period opened **Friday, 27 May 2022** and will close at **5.00pm (AEST) Wednesday, 6 July 2022**.

All nominees should be familiar with the Nomination Kit and Instructions to Applicants available on the [ARC website](#).

If you have questions that are not answered in this document, please contact the NCGP Committees team ([College@arc.gov.au](mailto:College@arc.gov.au)).

## Frequently Asked Questions

### Institutional Support

#### **What level of institutional support do I need to demonstrate in the application?**

As stated in the [Nomination Kit](#), there is a significant time commitment required by ARC College of Experts members. Having your nomination approved by an appropriate authority from your institution is an acknowledgement that the institution is supportive of you becoming a member of the ARC College of Experts and the commitment that it will require. No additional articulation is required.

### Payment

#### **What remuneration do College of Experts receive?**

ARC College of Experts members, serving on a Selection Advisory Committee are paid a sitting amount of \$565 per day (GST exclusive) for up to ten (10) days per calendar year. The position of Panel Chair is paid an amount of \$635 per day (GST exclusive) for the period that the Member holds this position, for up to 10 days per calendar year. ARC College of Experts members will be paid \$45.45 (GST exclusive) for each completed assessment as other Carriage, and \$90.90 (GST exclusive) for Carriage 1.

#### **How are remuneration payments paid?**

Where College of Experts are affiliated with an organisation, the ARC makes the payments in accordance with ARC's contract with that organisation. It is at the discretion of the organisation how payments are then managed and attributed internally. For self-employed College of Expert members, the ARC will enter into a contract with that individual.

### Recruitment

#### **How many nominations does the ARC usually receive each year and how many will be recruited in the 2023 round?**

The ARC typically receives around 400 - 500 nominations each year. This year we anticipate appointing up to 90-100 new members from the pool of nominees, to replace members of the College of Experts who will be completing their appointments and to meet the breadth of expertise required.

### Referees

#### **Who should I ask to be my referee? Can I have an international referee?**

As specified in the [Instructions to Applicants](#), you must provide details of three referees who can comment on your performance against the selection criteria. One referee must be your current or most recent supervisor. International referees may be included but are not required. At least two of your referees should be Australian based.

It is important that any referee has an understanding of the role of College of Expert members and can speak to your skills in assessment, your judgement, your discretion, your ability to work within a Committee and your ability to meet strict deadlines.

It is recommended that you look at the selection criteria which can be found on the sample application form on the ARC website. This will assist you in choosing and briefing suitable referees.

**Do all referees need to write a referee report?**

No, referees will be contacted by phone. The ARC will approach referees for shortlisted nominees only.

**Selection Advisory Committee**

**What is a Selection Advisory Committee?**

A Selection Advisory Committee (SAC) is a committee that makes funding recommendations to the ARC CEO for applications submitted under the schemes of the National Competitive Grants Program. College of Expert members will be selected to become members of SACs for a particular scheme round. For some schemes, SACs may also include some non-College members.

**Skills and experience**

**Will you take into consideration the existing track record of a nominee as an ARC Detailed Assessor? Is there any expected number of detailed assessments a nominee is required to provide before one can apply to the College of Experts?**

It is beneficial if nominees have peer review experience with the ARC, but this is not essential and peer review experience with other funding bodies is highly relevant too. The ARC will take reliability of a nominee as an ARC Detailed Assessor into account, where applicable, but not the number of assessments completed as this differs significantly across schemes and research areas and is not comparable.

**What does the ARC mean by "a strong emphasis placed on multi-disciplinary and cross-disciplinary expertise"?**

Members of the ARC College of Experts are expected to assess applications across a wide range of research areas as a generalist (General Assessor). Nominees should demonstrate their experience in conducting inter-disciplinary, multi-disciplinary and/or cross-disciplinary work, and their ability to assess applications as a generalist as this is a critical part of the role.

**What type of information is being requested about research across multiple sectors?**

The ARC recognises the diversity of skills amongst the research community, and this question is seeking information on where nominees have expertise across and between different parts of the research and innovation system, nationally and internationally. This is an opportunity to build the future profile of the College of Experts, is an important aspect of the College of Experts but is not a selection criterion in this round.

## **If my nomination is unsuccessful, will I be provided with feedback and should I apply again?**

The ARC conducts the College of Expert nomination process on an annual basis. In selecting the new ARC College of Experts members, we will take into account the skills and experience of all nominees as well as discipline coverage and diverse representation across the College of Experts. The selection each year is a competitive process also influenced by the expertise of the departing and remaining members.

Unsuccessful applicants are encouraged to re-apply in future rounds as their individual skillset may be needed in a different year. The ARC will not provide feedback to unsuccessful applicants.

## **Who selects the members of the ARC College of Experts?**

The ARC CEO appoints the members of the College of Experts, informed by an internal selection process involving ARC Executive Directors and referee reports of shortlisted nominees.

### **Travel**

## **Can you confirm whether College of Expert members will attend selection meetings in person in Canberra or online?**

The ARC is currently successfully conducting SAC meetings via video conference due to ongoing COVID-19 impacts, this may change in the future. Each time an ARC College of Expert member is appointed to a SAC, the ARC will advise in advance the SAC meeting arrangements.

The ARC will cover reasonable travel costs, if applicable, for attendance at selection meetings in Canberra.

### **Workload**

## **Is the level and depth of reading required by a SAC member (General Assessor), equivalent to providing a detailed assessment?**

There is quite a significant difference between the Detailed Assessor role and that of a SAC member who provides a general assessment.

A Detailed Assessor is expected to read the application and provide a written assessment and scores against the selection criteria. A SAC member will read the application, detailed assessments for that application and the applicant's rejoinder and then provide scores against the selection criteria. In addition, a SAC member is expected to prepare for the selection meeting, including careful consideration of the budgets of highly ranked applications and communicating with other SAC members. At the selection meeting SAC members must be ready to discuss the applications they have been assigned to and make funding recommendations, as well as contribute to overall discussions.

## **What is the expected workload for a member of the ARC College of Experts? Are members expected to be available all year round?**

The individual workload of College of Expert members is difficult to quantify in hours and may vary across schemes and years. ARC College of Experts members may be called upon to assign, read and assess, up to 150 to 200 funding applications each year depending on the schemes they are assigned to. The number of meetings, volume of assignments and assessments vary per year according to the scheme and

number of applications received from different discipline areas. The ARC seeks to balance workloads across College of Expert members and members should expect to join multiple SAC meetings most years.

The ARC will approach all members of the College of Experts each year to request their availability for the upcoming year. While members are expected to be largely available, they may advise of any planned periods of unavailability.