



# Assessment Review Request Form (2025)

Australian Government

Australian Research Council

Assessment Review Request – return this completed form to [ARC-NCGP@arc.gov.au](mailto:ARC-NCGP@arc.gov.au)

- *This form must be received by the ARC within 3 working days from the opening of the Rejoinder period for all NCGP schemes.*
- *The ARC will only accept completed forms that are submitted by the Administering Organisation.*
- *Removal of an assessment may only occur for assessments that meet the strict review criteria as detailed on this Request form.*
- *The Administering Organisation will be informed of the outcome of this review.*
- *Refer to the [ARC Rejoinder webpage](#) for further information on the Review process.*

## Application Information

Administering Organisation	
Application ID	
Application Title	
Lead Investigator	

## Review Criteria

You must select one or more of the following criteria that are alleged to apply to the identified assessment:

- Defamatory comments
- Evidence of assessor conflict of interest
- Evidence of assessor breach of confidentiality
- Discriminatory/biased comments
- Scores included within the assessment text
- Assessment text that refers to a different application in error
- Comments in the assessment regarding application eligibility
- Inappropriate text or comments produced by the use of generative Artificial Intelligence (AI) technology (see [Policy on use of Generative Artificial Intelligence in the ARC's grants programs](#))
- Other

## Justification

This request will not be considered without adequate justification and certification from the Administering Organisation's Research Office Manager level or equivalent.

Assessor ID Please indicate Assessor A, B, C etc.	
Justification Please provide comments to support this request and why the assessment text is considered inappropriate (Use examples from the assessment text to illustrate the issue).	

## Administering Organisation

The Administering Organisation certifies that the information provided is accurate and factual.

Administering Organisation Staff Name	
Staff Position Title	
Date	