

Note: Personal information has been deleted from this document pursuant to section 47F of the Freedom of Information Act 1982					
Core	why	Job Family	Job function	Job role	description
		#N/A			
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n/a		Senior Executive	Chief Executive	CEO	Secretary/Commissioner/CEO/Managing Directors determine, formulate and reviews the general policy program and the overall direction of an organisation within the framework established by a board of directors or similar governing body.
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n		ICT & Digital Solutions	Solutions Development	Development and Programming	Development and Programming professionals design, create, test and document new and amended software components from supplied specifications in accordance with agreed development and security standards and processes.
		#N/A			
y	executive	Senior Executive	Chief Executive	CEO	Secretary/Commissioner/CEO/Managing Directors determine, formulate and reviews the general policy program and the overall direction of an organisation within the framework established by a board of directors or similar governing body.
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n		Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		#N/A			
		#N/A			
y	executive	Senior Executive	Strategic Leadership	COO	Chief Operating Officer professionals oversee ongoing business operations within the organisation. They ensure the efficiency of business objectives and are typically second in command of the organisation (under a Chief Executive Officer).
		Senior Executive			
		#N/A			
		#N/A			
		#N/A			
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y	procurement	Accounting & Finance	Procurement and Contracting	Contract Management Officer	Contract professionals prepare, interpret, maintain, review and negotiate variations to contracts on behalf of an organisation. This role also includes Purchasing professionals, who prepare purchase orders, monitor supply sources and negotiate contracts with suppliers.
		Data & Research			
		#N/A			
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		#N/A			
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		#N/A			
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y	legislation	Legal & Parliamentary	Lawyer/Legal Adviser	Lawyer	Lawyer professionals provide legal advice, conduct and manage litigation, prepare and draft legal documents, and conduct negotiations on behalf of clients on matters associated with the law.
		#N/A			
		#N/A			
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Core	why	Job Family	Job function	Job role	description
y	legislation	Legal & Parliamentary	Lawyer/Legal Adviser	Lawyer	Lawyer professionals provide legal advice, conduct and manage litigation, prepare and draft legal documents, and conduct negotiations on behalf of clients on matters associated with the law.
		#N/A			
		#N/A			
y	executive	Senior Executive	Chief Executive/Statutory Office Holder	Branch Manager	Group/Branch/Executive Management professionals plan, organise, direct, control and review the day-to-day operations and major functions of commercial, industrial, government and defence organisations through departmental managers and subordinate executives.
y	cabinet?	Legal & Parliamentary	Ministerial/Cabinet and Parliamentary Liaison	Ministerial and Parliamentary support	Ministerial/Cabinet and Parliamentary Support professionals liaise with and support the portfolio, Minister, Assistant Minister and Executive on Cabinet, ministerial and parliamentary matters, and provide timely advice to Departmental officers and senior managers on the preparation and submission of Ministerial, Cabinet or Parliamentary documents. Specialisations include Ministerial and Parliamentary Advice.
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		#N/A			
		Communications & Marketing			
		#N/A			
		#N/A			
		#N/A			
		#N/A			
y	cabinet?	Legal & Parliamentary	Ministerial/Cabinet and Parliamentary Liaison	Ministerial and Parliamentary support	Ministerial/Cabinet and Parliamentary Support professionals liaise with and support the portfolio, Minister, Assistant Minister and Executive on Cabinet, ministerial and parliamentary matters, and provide timely advice to Departmental officers and senior managers on the preparation and submission of Ministerial, Cabinet or Parliamentary documents. Specialisations include Ministerial and Parliamentary Advice.
		#N/A			
y	executive	Senior Executive	Chief Executive/Statutory Office Holder	Branch Manager	Group/Branch/Executive Management professionals plan, organise, direct, control and review the day-to-day operations and major functions of commercial, industrial, government and defence organisations through departmental managers and subordinate executives.
n		ICT & Digital Solutions	Service Delivery	Service Manager	Service Management professionals manage plan, implement, control and review ICT service provisions to meet customer business requirements. This includes implementation and monitoring of service level agreements and the ongoing management of operational facilities to provide the agreed levels of service for both contract-based services and internal client arrangements.
		Legal & Parliamentary			
		#N/A			
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n		Administration	Executive Support	Personal/Executive Assistant	Personal/Executive Assistance professionals perform liaison, administration, coordination and organisational tasks in support of Executives, Managers and professionals. This role may also be known as Executive Officer, Executive Assistance, EA or Coordination Officer.
		#N/A			
n		ICT & Digital Solutions	Service Delivery	Service Manager	Service Management professionals manage plan, implement, control and review ICT service provisions to meet customer business requirements. This includes implementation and monitoring of service level agreements and the ongoing management of operational facilities to provide the agreed levels of service for both contract-based services and internal client arrangements.

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y	agency core	Data & Research	Numerical Analysis	Data Analyst	Data Analyst professionals analyse datasets with a variety of tools to research and solve organisational issues and identify trends and insights to support organisational outcomes.
		#N/A			
		#N/A			
y	agency core	Data & Research	Data and Research	Data Scientist	Data Science professionals develop and implement techniques or analytic applications to transform raw data into meaningful information using data-oriented programming languages and visualization software.
		#N/A			
y	agency core	Data & Research	Numerical Analysis	Data Analyst	Data Analyst professionals analyse datasets with a variety of tools to research and solve organisational issues and identify trends and insights to support organisational outcomes.
		#N/A			
		#N/A			
y	agency core	Data & Research	Numerical Analysis	Data Analyst	Data Analyst professionals analyse datasets with a variety of tools to research and solve organisational issues and identify trends and insights to support organisational outcomes.
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n		Communications & Marketing	Public Relations & Stakeholder Management	Public Relations & Media	Public Relations/Media Officers manage information and communication exchanges between the organisation and the public, and manage the relationship between an organisation and the media. They plan, develop, implement and evaluate media strategies to manage information flow through a range of mediums.
		Service Delivery			
		#N/A			
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y	agency core	Data & Research	Numerical Analysis	Data Analyst	Data Analyst professionals analyse datasets with a variety of tools to research and solve organisational issues and identify trends and insights to support organisational outcomes.
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n		#N/A			
y	agency core	Data & Research	Numerical Analysis	Data Analyst	Data Analyst professionals analyse datasets with a variety of tools to research and solve organisational issues and identify trends and insights to support organisational outcomes.
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y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		#N/A			
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		#N/A			
		Legal & Parliamentary			
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		Senior Executive			
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		#N/A			
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y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		#N/A			
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		Policy			
		Human Resources			
n		#N/A			
		#N/A			
		Portfolio, Program and Project Management			
		Policy			
		#N/A			
		#N/A			
		#N/A			
y	agency core	Policy	Policy Design	Policy Analyst	Policy Analyst professionals develops and analyses policies guiding the design, implementation and modification of government or commercial operations and programs.
		Communications & Marketing			
		#N/A			
		#N/A			
		ICT & Digital Solutions			
n		Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
		#N/A			
		Portfolio, Program and Project Management			
		#N/A			
y	agency core	Policy	Policy Design	Policy Analyst	Policy Analyst professionals develops and analyses policies guiding the design, implementation and modification of government or commercial operations and programs.
n		ICT & Digital Solutions	IT Business Management	IT Architect	IT architecture professionals provide technical leadership, advice and guidance on business solutions to meet business needs and outcomes, at organisational or domain level. They inform organisational strategic direction, investment decisions, and project execution. Implement best practice and ensure currency with industry trends, practices and technologies. Titles for this role may include enterprise architect, solution architect, business architect, security architect, data architect, information architect, network architect, systems architect, software architect, support architect.
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
n		#N/A			
y	agency core	Policy	Policy Design	Policy Analyst	Policy Analyst professionals develops and analyses policies guiding the design, implementation and modification of government or commercial operations and programs.
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		Accounting & Finance			
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.

Core	why	Job Family	Job function	Job role	description
		#N/A			
		#N/A			
n		Policy	Governance	Governance Officer	Governance Officer professionals support decision making processes, leadership structures, management auditing and procedural development. Specialisations include Secretariat & Committee Coordination.
		#N/A			
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y	agency core	Data & Research			
		Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		#N/A			
		Policy			
		#N/A			
n		Human Resources			
			HR Strategic	Business Partner	HR Business Partner professionals establish, facilitate and maintain strategic partnering between the business area and corporate services, and implement strategic HR initiatives through effective change management.
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		#N/A			
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y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		#N/A			
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y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
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y	executive	Service Delivery	Program Delivery	Specialist Advisor	Specialist Adviser professionals provide advice, develop and implement plans in a specific area of specialist knowledge. Specialisations include Trade Technical.
		#N/A			
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y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
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		ICT & Digital Solutions			
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		#N/A			
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		Service Delivery			
		#N/A			
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y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		#N/A			
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		#N/A			
		#N/A			
		#N/A			
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y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		#N/A			
		#N/A			
		#N/A			
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		Portfolio, Program and Project Management			
		#N/A			
		#N/A			
		#N/A			
		#N/A			
		#N/A			
y	executive	Senior Executive	Chief Executive/Statutory Office Holder	Branch Manager	Group/Branch/Executive Management professionals plan, organise, direct, control and review the day-to-day operations and major functions of commercial, industrial, government and defence organisations through departmental managers and subordinate executives.
		#N/A			
y	executive	Senior Executive	Chief Executive/Statutory Office Holder	Branch Manager	Group/Branch/Executive Management professionals plan, organise, direct, control and review the day-to-day operations and major functions of commercial, industrial, government and defence organisations through departmental managers and subordinate executives.
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
		#N/A			
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		#N/A			
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y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		#N/A			
		#N/A			
		#N/A			
		Human Resources			
		#N/A			
		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		#N/A			
		Service Delivery			
		Legal & Parliamentary			

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		#N/A			
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n	cabinet?	#N/A			
		#N/A			
		#N/A			
		#N/A			
		Senior Executive			
		Communications & Marketing			
		#N/A			
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		#N/A			
n		Communications & Marketing	Writing & Editing	Communications Officer (Authoring/Proofreading)	Communication professionals undertake journalism, writing tasks, editorial tasks and document creation on behalf of an organisation. Specialisations include Speech Writing, Technical and Academic Writing, Editing and Publishing
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		Portfolio, Program and Project Management			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		Data & Research			
		Portfolio, Program and Project Management			
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n		#N/A			
		#N/A			
		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		#N/A			
		Portfolio, Program and Project Management			
		#N/A			
		#N/A			
		#N/A			
n		#N/A			
		#N/A			
		#N/A			
		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		#N/A			
		#N/A			
		Portfolio, Program and Project Management			
		#N/A			
		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
n		#N/A			
n		#N/A			

Core	why	Job Family	Job function	Job role	description
n		ICT & Digital Solutions	Service Support/Helpdesk	Support Officer	Helpdesk/Support professionals provide support, education and guidance in the deployment and maintenance of computer infrastructure, and diagnosis and resolution of technical problems and issues.
		#N/A			
y	agency core	Data & Research	Numerical Analysis	Data Analyst	Data Analyst professionals analyse datasets with a variety of tools to research and solve organisational issues and identify trends and insights to support organisational outcomes.
n		#N/A			
		Portfolio, Program and Project Management			
y	agency core	Service Delivery	Program Delivery	Program Delivery Officer	Program Delivery professionals assess and deliver client payments and/or services that are available through a program administered by the organisation.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
n		ICT & Digital Solutions	Service Support/Helpdesk	Support Officer	Helpdesk/Support professionals provide support, education and guidance in the deployment and maintenance of computer infrastructure, and diagnosis and resolution of technical problems and issues.
n		Accounting & Finance	Finance	General Finance Officer	General Finance professionals monitor creditor and debtor accounts, undertakes related routine documentation, and calculates and investigates the cost of wages, materials, overheads and other operating costs. This occupation group covers finance professionals not elsewhere classified, and can serve as a catch all for finance related roles not classified elsewhere
		#N/A			
		Human Resources			
		ICT & Digital Solutions			
n		#N/A			
n		Monitoring and Audit	Risk	Risk Officer	Risk Management professionals forecast, identify, assess, and prioritise risks, allowing a coordinated and economical application of resources to minimise, monitor and control the probability or impact of the identified risks. They also evaluate the effectiveness of risk controls.
n		Policy	Governance	Governance Officer	Governance Officer professionals support decision making processes, leadership structures, management auditing and procedural development. Specialisations include Secretariat & Committee Coordination.
		Portfolio, Program and Project Management			
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
		Administration			
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
		Portfolio, Program and Project Management			
		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
n		Administration	General Administration	Administration Support Officer	Administrative Support professionals performs a range of clerical and administrative tasks not directly associated with a Project or Program (See "Project and Program" Job Family).
		Portfolio, Program and Project Management			
		Portfolio, Program and Project Management			
		Administration			
		Portfolio, Program and Project Management			
		Service Delivery			
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
n		Policy	Governance	Governance Officer	Governance Officer professionals support decision making processes, leadership structures, management auditing and procedural development. Specialisations include Secretariat & Committee Coordination.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		#N/A			
n		#N/A			

Core	why	Job Family	Job function	Job role	description
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		Portfolio, Program and Project Management			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		Data & Research			
		Service Delivery			
n		Human Resources	HR Operational	Human Resource Adviser	Human Resource Adviser professionals provide advice, guidance, coaching and support in support of an organisation's human resource policies and programs. This may include management and monitoring of establishment records, and facilitating restructures or other human resource related activities.
		Portfolio, Program and Project Management			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		Accounting & Finance			
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
n		Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		Administration			
		Human Resources			
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
		Data & Research			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
		Service Delivery			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
n		Senior Executive	Strategic Leadership	CFO	Chief Financial Officer professionals financially plan, manage, ensure compliance, manage risk and give advice on financial matters for the organisation. They also monitor and maintain financial allocations and budgets and provide strategic advice to senior executives.
n		#N/A			
n		Senior Executive	Strategic Leadership	Chief Human Resources Officer	Chief Human Resources professionals lead human resource thinking and knowledge development within the organisation, and provide resources for dealing with human resources issues. They also lead the practical application of human resource methods to enhance organisational performance.
		Human Resources			
		Portfolio, Program and Project Management			
n		Administration	Executive Support	Personal/Executive Assistant	Personal/Executive Assistance professionals perform liaison, administration, coordination and organisational tasks in support of Executives, Managers and professionals. This role may also be known as Executive Officer, Executive Assistance, EA or Coordination Officer.
		Administration			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
n		Policy	Governance	Governance Officer	Governance Officer professionals support decision making processes, leadership structures, management auditing and procedural development. Specialisations include Secretariat & Committee Coordination.
n		Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.

Core	why	Job Family	Job function	Job role	description
n		Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
		ICT & Digital Solutions			
n		Communications & Marketing	Writing & Editing	Communications Officer (Authoring/Proofreading)	Communication professionals undertake journalism, writing tasks, editorial tasks and document creation on behalf of an organisation. Specialisations include Speech Writing, Technical and Academic Writing, Editing and Publishing
		Portfolio, Program and Project Management			
n		Human Resources	HR Operational	Human Resource Adviser	Human Resource Adviser professionals provide advice, guidance, coaching and support in support of an organisation's human resource policies and programs. This may include management and monitoring of establishment records, and facilitating restructures or other human resource related activities.
		#N/A			
		Portfolio, Program and Project Management			
		#N/A			
		Administration			
n		Communications & Marketing	Writing & Editing	Web/Publication Officer	Web/Publication professionals coordinate, collect, collate and publish printed materials, develop and publish material for web based publications that complies with editorial policy and access guidelines, and maintain one or many websites on behalf of an organisation ensuring that the servers, hardware and software operate correctly.
n		ICT & Digital Solutions	Service Support/Helpdesk	Support Officer	Helpdesk/Support professionals provide support, education and guidance in the deployment and maintenance of computer infrastructure, and diagnosis and resolution of technical problems and issues.
n		#N/A			
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
n		#N/A			
n		ICT & Digital Solutions	Service Delivery	ICT Infrastructure Officer	ICT infrastructure and Facilities professionals operate and control the IT infrastructure (including hardware, software, cloud technology, data stored on various media, and networked equipment) required to deliver and support IT services and products.
		#N/A			
n		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
n		#N/A			
		#N/A			
n		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
y	executive	Service Delivery	Program Delivery	Specialist Advisor	Specialist Adviser professionals provide advice, develop and implement plans in a specific area of specialist knowledge. Specialisations include Trade Technical.
n		Accounting & Finance	Finance	General Finance Officer	General Finance professionals monitor creditor and debtor accounts, undertakes related routine documentation, and calculates and investigates the cost of wages, materials, overheads and other operating costs. This occupation group covers finance professionals not elsewhere classified, and can serve as a catch all for finance related roles not classified elsewhere
y	executive	Service Delivery	Program Delivery	Specialist Advisor	Specialist Adviser professionals provide advice, develop and implement plans in a specific area of specialist knowledge. Specialisations include Trade Technical.
n		Human Resources	HR Operational	Human Resource Adviser	Human Resource Adviser professionals provide advice, guidance, coaching and support in support of an organisation's human resource policies and programs. This may include management and monitoring of establishment records, and facilitating restructures or other human resource related activities.
		#N/A			

Core	why	Job Family	Job function	Job role	description
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
y	executive	Service Delivery	Program Delivery	Specialist Advisor	Specialist Adviser professionals provide advice, develop and implement plans in a specific area of specialist knowledge. Specialisations include Trade Technical.
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
y	executive	Service Delivery	Program Delivery	Specialist Advisor	Specialist Adviser professionals provide advice, develop and implement plans in a specific area of specialist knowledge. Specialisations include Trade Technical.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
n		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
y	agency core	Data & Research	Numerical Analysis	Data Analyst	Data Analyst professionals analyse datasets with a variety of tools to research and solve organisational issues and identify trends and insights to support organisational outcomes.
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
n		Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
n	executive	#N/A			
n		Portfolio, Program and Project Management	Program	SCRUM Master	SCRUM Master professionals plan, initiate, and manage information technology (IT) projects, and closely monitor progress to assure deadlines, standards, and cost targets are met.
n		Portfolio, Program and Project Management	Program	Program Reporting Officer	Program Reporting professionals develop and provide the necessary documentation and reporting to support the Program Manager with the management and coordination of a program.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
n		Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
n		ICT & Digital Solutions	Solutions Implementation	Test Analyst/Tester/Performance Tester	Testing professionals plan, design, manage, execute and report on tests to ensure that new and amended systems, configurations, packages, or services, together with any interfaces, perform as specified (including security requirements).
n		ICT & Digital Solutions	Service Delivery	Service Manager	Service Management professionals manage plan, implement, control and review ICT service provisions to meet customer business requirements. This includes implementation and monitoring of service level agreements and the ongoing management of operational facilities to provide the agreed levels of service for both contract-based services and internal client arrangements.
n		#N/A			
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
y	agency core	Portfolio, Program and Project Management	Program	Program Support Officer	Program Support professionals support the Program Manager with several related projects within specific program. They monitor project schedules and budgets, prepare progress reports, and liaise with key stakeholders.
n		#N/A			
y	agency core	Service Delivery	Program Delivery	Grants Manager	Grants Management professionals administer grant agreements, provide advice on grants/contracts and funding agreements and interpret and apply relevant policy relating to programs.
y	agency core	Service Delivery	Program Delivery	Grants Manager	Grants Management professionals administer grant agreements, provide advice on grants/contracts and funding agreements and interpret and apply relevant policy relating to programs.
n		#N/A			
y	agency core	Service Delivery	Program Delivery	Grants Manager	Grants Management professionals administer grant agreements, provide advice on grants/contracts and funding agreements and interpret and apply relevant policy relating to programs.
y	agency core	Service Delivery	Program Delivery	Program Delivery Officer	Program Delivery professionals assess and deliver client payments and/or services that are available through a program administered by the organisation.
y	agency core	Service Delivery	Program Delivery	Program Delivery Officer	Program Delivery professionals assess and deliver client payments and/or services that are available through a program administered by the organisation.

Core	why	Job Family	Job function	Job role	description
n		Administration	Development Program	Trainee	Trainee/Cadet/Apprentices undertake a development/training role across various areas within an organisation. *Employees should only be mapped here where it is not possible to map elsewhere within the framework.
y	executive	Service Delivery	Program Delivery	Specialist Advisor	Specialist Adviser professionals provide advice, develop and implement plans in a specific area of specialist knowledge. Specialisations include Trade Technical.
y	agency core	Policy	Policy Design	Strategic Policy Advice and Development	Strategic Policy Advice and Development professionals develop, analyse and modify government or commercial policies. They also set agendas and research and formulate and amend policy. Specialisations include Climate Information, Strategic Workforce Policy, Strategic/ Organisational Reform policy roles.
y	agency core	Portfolio, Program and Project Management	Program	Program Manager	Program Management professionals plan and undertake administration of a specific program of work. They oversee the status of the program and ensure all goals are met in a timely manor. Program management focuses on delivery of benefit and outcomes (rather than outputs) for an organisation in activities that are transformational in nature.
	Core	y			
	PLACEPOSN	(Multiple Items)			
	Row Labels	Count of PLACEPOSN			
	Data & Research	2			
	Policy	7			
	Portfolio, Program and Project Management	8			
	Service Delivery	6			
	Grand Total	23			