

ARC core work

The Strategic Commissioning Framework (SCF) requires that each agency must define its own 'core work', i.e. work that is core to our agency and must be delivered by APS employees.

For the purpose of the SCF our approach is to consider work directly related to the ARC's purpose as outlined in section 3 of the amended ARC Act as 'core work'.

Core-enabling

Other work undertaken to support and enable this work, such as IT and other corporate functions, are considered 'core-enabling' and are out of scope of the Framework.

APS-wide core work

APS-wide, there are core tasks and functions that must be done by the APS and must not be outsourced to an external workforce. These include:

- developing **cabinet submissions**, once they are in a Cabinet classified environment
- drafting **cabinet submission** recommendations at any stage of policy development
- drafting **legislation** and regulation
- leading **policy** formulation
- roles that are on an agency's **executive** team.

Other core APS functions should be brought back in-house as a priority, noting arrangements may take time to adjust. These include:

- undertaking **procurement** and **managing contracts**
- undertaking standard [cost benefit analysis- external site](#) (excluding major capital, infrastructure, complex IT and secure assets such as defence)
- delivering programs and managing **grants**.